



R. P. S. TEACHERS' TRAINING COLLEGE

Bailey Road (RPS More), Danapur, Patna - 801503

(Run under R.P.S. Residential Public School Society, Patna)

Affiliated to Magadh University, Bodh-Gaya & Recognized by NCTE

NAAC Accredited with "B" Grade

NAAC Track ID - BRCOTE24891

AQAR Report 2017-18

Submitted to

राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद्

विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

An Autonomous Institution of the University Grants Commission

P. O. Box. No. 1075, Opp: NLSIU, Nagarbhavi, Bangalore - 560 072 India

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The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

I. Details of the Institution

1.1 Name of the Institution

R.P.S. Teachers' Training College

1.2 Address Line 1

New Bailey Road (R.P.S. More)

Address Line 2

Danapur, Patna-801503

City/Town

Patna

State

Bihar

Pin Code

801503

Institution e-mail address

pedtpatna@rediffmail.com

Contact Nos.

9934617615

Name of the Head of the Institution:

Prof.(Dr.) Manjita Sahay

Tel. No. with STD Code:

06115-234052

Mobile:

7004313269

Name of the IQAC Co-ordinator:

Miss Deepmala Kumari

Mobile:

8409267377

IQAC e-mail address:

pedtpatna@rediffmail.com

1.3 NAAC Track ID (For ex. MHCOGN 18879)

BRCOTE24891

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.

This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)

EC(SC)/20/A&A/36.1 dated 16-12-2016

1.5 Website address:

www.rpsttp.org

Web-link of the AQAR:

www.rpsttp.org/AQAR2017-18.doc

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B	2.12	2016	5 years
2	2 nd Cycle				
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC :

DD/MM/YYYY

10/01/2017

1.8 AQAR for the year (for example 2010-11)

2017-18

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR _____ N/A _____ (DD/MM/YYYY)
- ii. AQAR _____ (DD/MM/YYYY)
- iii. AQAR _____ (DD/MM/YYYY)
- iv. AQAR _____ (DD/MM/YYYY)

1.10 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(Recognized by NCTE)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.12 Name of the Affiliating University (for the Colleges)

Magadh University, Bodh-Gaya

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

--

University with Potential for Excellence

--

UGC-CPE

--

DST Star Scheme

--

UGC-CE

--

UGC-Special Assistance Programme

--

DST-FIST

--

UGC-Innovative PG programmes

--

Any other (Specify)

--

UGC-COP Programmes

--

2. IQAC Composition and Activities

2.1 No. of Teachers

04

2.2 No. of Administrative/Technical staff

06

2.3 No. of students

04

2.4 No. of Management representatives

04

2.5 No. of Alumni

02

2.6 No. of any other stakeholder and
community representatives

02

2.7 No. of Employers/ Industrialists

02

2.8 No. of other External Experts

02

2.9 Total No. of members

26

2.10 No. of IQAC meetings held **03**

2.11 No. of meetings with various stakeholders: No. **10** Faculty **07**
Non-Teaching Staff **02** Students **02** Alumni **01** Others **--**

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. **24** International National State Institution Level

(ii) Themes **Workshop on Teaching-Learning Materials (TLM)**

2.14 Significant Activities and contributions made by IQAC

- **Yoga-Prayer, News Paper reading & practicing of vocabulary building.**
- **Workshop on teaching-learning materials.**
- **Medicare for student-teachers.**
- **Environmental Awareness & sustainable activities, such as-Celebration of World Earth Day, World Environment Day etc.**
- **Workshop on How to face competitive Examinations.**
- **Greater focus on ICT based learning.**
- **Skill Development Programme**

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
1.Communicative English Program.	1.To develop fluency in English and get good placement.
2.Seminar & workshop on new syllabus	2.To make the B.Ed. students a brief knowledge & new B.Ed. syllabus.
3.Introduction of Placement Cell	3.Better placement of B.Ed. qualified students
4.Students, Teacher Educators, Alumni as well as practice teaching school's feedback on curriculum. The feedback to be collected in an open house given due consideration to all the stakeholders.	4.To make appropriate changes in transactional method, technique and strategies of teaching. How to make teaching-learning an enjoyable process.

5. Yoga classes.	5. To make students mentally, physically and psychological healthy and strong.
6. Morning Assembly & News	6. To update general knowledge related to the country and world. To develop and inculcate good moral values through morning prayers.
7. ICT based workshop	7. To use computer in day to day teaching in the schools. How to prepare result, store information, and prepare power point and slides.
8. Environmental awareness & sustainable activities.	8. Planting of trees in the nearby locality and celebration of World Earth Day & World Environment Day. How to make our Environment more cleaner and sustainable for humanity.

* Academic Calendar attached as Annexure – I to V (Pg. 25-29)

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

The draft AQAR (2017-18) was approved by the members unanimously in the meeting of Managing Committee held on 12.10.2017

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	-	-	-	-
PG	-	M.Ed.	01	-
UG	B.Ed.	-	01	-
PG Diploma	-	-	-	-
Advanced Diploma	-	-	-	-
Diploma	-	-	-	-
Certificate	-	-	-	-
Others	-	-	-	-
Total	01	01	02	-
Interdisciplinary	-	-	-	-
Innovative	-	-	-	-

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options **N/A**

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	01 (M.Ed.)
Trimester	
Annual	01 (B.Ed.)

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

*Attached as Annexure-VI to VIII (Pg. 30-32)

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

No

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Yes, M.Ed. Course introduced with an intake 50 (one basic unit) from the academic session 2017-18

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
16	15	-	01	-

2.2 No. of permanent faculty with Ph.D.

01

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
-	-	-	-	-	-	-	-	-	-

2.4 No. of Guest and Visiting faculty and Temporary faculty

03

02

--

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	-	01	-
Presented papers	-	-	-
Resource Persons	-	-	01

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- **Emphasis given on the training courses for TET exams.**
- **Importance given on Remedial Classes for backward learners.**
- **Greater use of ICT in the classrooms.**
- **Students are also trained on Project Initiation, Action Research and Skill Development Program in the form of Simulation teaching/Block teaching.**
- **Motivated the students for self learning as well as group teaching during the actual school teaching i.e. practice teaching.**
- **Emphasis given on the preparation of Academic Calendar before commencement of the session in which each individual teacher plans his/her schedule in advance in the form of modular break up which is also informed to the students for their better preparation.**
- **Innovative methods like Role Play, Concept attainment model were designed and taught to B.Ed. students, they practised these innovative methods in their respective subjects.**
- **LCD Power point presentation was practiced by the teacher Educators in their respective subjects.**
- **Yoga Classes were conducted for the personality development of the students.**

2.7 Total No. of actual teaching days during this academic year

215

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

As per the rules & regulations of Magadh University, Bodh-Gaya

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

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2.10 Average percentage of attendance of students

80%

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.Ed. (2015-17) Ist Yr. Exam	99	--	--	--	--	93

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

- All ideas related to the enhancement assurance of quality teaching and learning are constantly discussed at the IQAC and concrete proposals are forwarded to all the faculties for their implementation.
- The IQAC held separate meetings with the faculty on teaching learning and evaluation processes.
- The IQAC interacts with the department on a constant basis to monitor the implementation of its proposal and receive feedback (verbally) on their outcome.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	01
UGC – Faculty Improvement Programme	--
HRD programmes	--
Orientation programmes	02
Faculty exchange programme	--
Staff training conducted by the university	--
Staff training conducted by other institutions	--
Summer / Winter schools, Workshops, etc.	02
Others	--

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	08	-	-	-
Technical Staff	04	-	-	-

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- | |
|--|
| <ul style="list-style-type: none"> • Institution facilitates faculty as well as students in action research with appropriate institutional support and flexibility is provided in time schedule. • Teacher educators are encouraged to register for M.Phil & Ph.D. |
|--|

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.4 Details on research publications

	International	National	Others
Peer Review Journals	-	-	-
Non-Peer Review Journals	-	-	-
e-Journals	-	-	-
Conference proceedings	-	-	-

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-
Minor Projects	-	-	-	-
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects <i>(other than compulsory by the University)</i>	-	-	-	-
Any other(Specify)	-	-	-	-
Total	-	-	-	-

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme
 INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	-	-	-	-	-
Sponsoring agencies	-	-	-	-	-

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	--
	Granted	--
International	Applied	--
	Granted	--
Commercialised	Applied	--
	Granted	--

3.17 No. of research awards/ recognitions received by faculty and research fellows Of the institute in the year

Total	International	National	State	University	Dist	College
-	-	-	-	-	-	-

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
National level International level

3.22 No. of students participated in NCC events:

University level State level
National level International level

3.23 No. of Awards won in NSS:

University level State level
National level International level

3.24 No. of Awards won in NCC:

University level State level
National level International level

3.25 No. of Extension activities organized

University forum College forum
NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- **Distribution of old clothes, shoes, blanket, candle, matchsticks, choora, jaggery, besan flour, salt, sugar packet etc.**
- **Arranging basic literacy programme for children and women in the college.**
- **To give the knowledge of ICT, stitching, printing and other technical crafts to support their studies and earn while you learn.**
- **To provide necessary knowledge about various diseases, such as – dengue, bird flu, chikungunya, AIDS and Hepatitis through the students.**

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	4150 sq. mtr.	--	--	4150 sq. mtr.
Class rooms	07	--	--	07
Laboratories	07	--	--	07
Seminar Halls	02	--	--	02
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	--	--	--	--
Value of the equipment purchased during the year (Rs. in Lakhs)	--	2.5 Lakh	--	--
Others	--	--	--	--

4.2 Computerization of administration and library

- **Internet facility for staff as well as students is available in library. Electronic publications (CD-ROMS) also available in the library.**

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	8324	17,48,040/-	168	28,096/-	8492	17,76,136/-
Reference Books	75	48,750/-	-	-	-	-
e-Books	-	-	-	-	-	-
Journals	43	65,405/-	-	-	-	-
e-Journals	01	3,000/-	-	-	-	-
Digital Database	-	-	-	-	-	-
CD & Video	17	5,500/-	-	-	-	-
Others (specify)	-	-	-	-	-	-

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	17	01	Yes	Yes	--	01	01	--
Added	08	--	Wi-Fi	--	--	--	01	--
Total	25	01	--	--	--	01	02	--

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

- **Library and office has computers with internet facilities.**
- **Extensive use of ICT during practice teaching.**
- **Wi-Fi enabled campus.**

4.6 Amount spent on maintenance in lakhs :

i) ICT

45,000/-

ii) Campus Infrastructure and facilities

7,50,000/-

iii) Equipments

1,50,000/-

iv) Others

2,00,000/-

Total :

11,45,000/-

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

The IQAC has an independent system for the students support and mentoring. Accordingly, the mentors and counselling cell extends various support to students, such as-

- **Grievance Redressal Cell has been set up for listening and execution of complaints of students.**
- **Placement cell has been set up to provide placement services to B.Ed. students.**
- **Medical Health check up programme**
- **Co-curricular and cultural events were organised.**
- **Periodical Seminars and workshops were conducted for B.Ed. students.**

5.2 Efforts made by the institution for tracking the progression

The IQAC has executed a structured mentoring policy to endorse an effective equipping mechanism for every student. This endures a defined path for a student to follow in order to achieve a successful student-hood during their study here. The college maintains a discipline register where a number of disciplinary rules and regulations to be followed are mentioned. The teachers track the academic performance of the students and good academic progress of every student is appreciated and placed on record. All possible support is extended to the weaker students to consult their teachers and attend remedial classes.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
100			

(b) No. of students outside the state

--

(c) No. of international students

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<table border="1" style="display: inline-table;"> <tr> <th>No.</th> <th>%</th> </tr> <tr> <td style="text-align: center;">26</td> <td style="text-align: center;">26</td> </tr> </table>	No.	%	26	26	Women	<table border="1" style="display: inline-table;"> <tr> <th>No.</th> <th>%</th> </tr> <tr> <td style="text-align: center;">74</td> <td style="text-align: center;">74</td> </tr> </table>	No.	%	74	74
No.	%									
26	26									
No.	%									
74	74									

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
62	07	--	31	--	100	35	07	--	58	--	100

Demand ratio

Dropout % NIL

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- **The college provide coaching for STET, CTET & SSC examinations.**
- **The library provides the books required for preparation for these examinations.**

No. of students beneficiaries

35

5.5 No. of students qualified in these examinations

NET	--	BTET	09	GATE	--	CAT	--
IAS/IPS etc	--	State PSC	--	UPSC	--	Others	10

5.6 Details of student counselling and career guidance

College has a counselling cell which counsels the students regarding career opportunities and solves their personal difficulties if any.

No. of students benefitted

100

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
--	--	--	20

5.8 Details of gender sensitization programmes

- **Workshop on Anti ragging & Defence against rape & eve teasing was organised for women.**
- **Special Lectures on Gender Sensitization, Women Empowerment & Sexual Harassment are regularly conducted to make our students aware and make them courageous to tackle any atrocities against them.**

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	N/A	
Financial support from government		
Financial support from other sources		
Number of students who received International/ National recognitions		

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students **02**

5.13 Major grievances of students (if any) redressed: **There has been no major grievances of students.**

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision:

- Quality of Teacher education through innovation. To produce competent and creative teachers with high moral values.
- To bring out the best in students by providing value based, need based and career oriented Teachers Training education and create self reliant at par to the international standard.

Mission:

- To impart the quality education to meet the needs and challenges of global environment
- To impart ethics and human values and to develop professional with high quality of learning / teaching skill.
- To promote modern teaching methods/e-learning among children especially in rural zones to ensure holistic development of the students.
- Diversifying teaching program in changing situation to keep pace with the world economic scenario.

6.2 Does the Institution has a management Information System

At present we do not have a computerised Management Information System (MIS), but we are working on it.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

The IQAC ensure quality in curriculum development through:-

- **ICT based teaching**
- **Workshop on Micro-Teaching skills development.**
- **Regular meetings among the teaching staff regarding academic affairs.**
- **Feedback from students.**
- **Feedback from alumni.**
- **Feedback from practice-teaching schools.**
- **Feedback from teacher educators.**

6.3.2 Teaching and Learning

The teachers have undergone orientation in interactive models of teaching and microteaching and they have developed the interactive style of teaching in theory classes as well as in method classes. ICT Equipments, models, maps and charts are frequently used in classroom teaching.

6.3.3 Examination and Evaluation

As per University rules & regulations, University Examinations & Evaluation work is done. 20% weightage given to internal evaluation and 80% weightage given to external evaluation.

6.3.4 Research and Development

- **Small action research, case studies projects are conducted.**

6.3.5 Library, ICT and physical infrastructure / instrumentation

There is a facility of library-cum-reading room for at least 100 students which is maintained in a large hall (Area 2462 sq. ft.) and equipped with 8324 books related to all courses of study. Besides this, there are 557 titles, 75 reference books, 43 professional research journals, 15 encyclopaedias, year book, electronic publications (CD-ROMS) in the library. At least 100 quality books will be added in the library every year. The library has photocopying facility and computer with internet facility/connectivity for the use of faculty and student-teachers. ICT Lab is equipped with T.V., VCR, Projector, Camera, Telescope, Amplifier and Microphone to facilitate experiments related to electronic media. These equipments also familiarize the students in their use as teaching aids. 25 computers with internet & Wi-Fi connectivity make maximum use of it every day. Other peripherals like printers and adequate types of software are also available. For physical Education college has appointed a full time physical education teacher. Physical Education Lab has been set up for this purpose.

6.3.6 Human Resource Management

- **The managing committee motivates the teaching staff for attending workshops, International, National and state level seminars & workshops.**
- **Faculties were appraised & motivated for further enrichment with research aptitude.**
- **All staff is computer literates with MS word & Excel.**

6.3.7 Faculty and Staff recruitment

A selection committee is constituted by a panel of subject experts and University representatives, who select and appoint staff when need arises. Staffs are recruited through advertisement followed by a demonstration class-cum-interview.

6.3.8 Industry Interaction / Collaboration

The college is collaborated with schools and educational institutes for placement, academic exchange and internship activity.

6.3.9 Admission of Students

- **The students with 50% marks either in the Bachelor’s Degree and/or in the Master’s Degree in Science/Social Science/Humanities/Commerce are eligible to apply for admission in B.Ed. Course. Bachelor’s in Engineering or Technology with Specialization in Science and Mathematics with 55% marks form UGC recognized University/Institution are also eligible for admission. Admission shall be made on merit on the basis of marks obtained in the entrance examination conducted by the University.**
- **Financial help, flexibility in the payment of fees in easy instalments is allowed for the needy students.**

6.4 Welfare schemes for	Teaching	P.F. facility & E.L. facility
	Non teaching	E.P.F. & E.S.I.C. facility
	Students	Scholarship

6.5 Total corpus fund generated N/A

6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done? **Yes**

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	-	-	Yes	By Society
Administrative	-	-	Yes	By Society

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

N/A

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

N/A

6.11 Activities and support from the Alumni Association

The Alumni Association has been meeting from time to time to provide a platform to the students to come in contact with their seniors, who are working in different institutions. These interactions help the students to prepare themselves as per demand in the schools/colleges. The association also arrange and organize special lectures/workshops in association with the Training, Counselling and Placement Cell, which also help the students to develop their growth wellbeing.

6.12 Activities and support from the Parent –Teacher Association

- **PTA meetings are conducted. The feedback is obtained from parents regarding the college as well invited suggestions for improvement.**

6.13 Development programmes for support staff

- **Training is offered for staff members to develop their skill in ICT based administration.**
- **Training programme on spoken English through Language Lab.**
- **Personality development programme**

6.14 Initiatives taken by the institution to make the campus eco-friendly

- **Tree plantation programme is organised in the college campus every year.**
- **Environment Education classes are part of our curriculum. Students are instructed to use Eco-friendly materials.**
- **Energy conservation**

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- **Seminars, Group discussions & brainstorming are practiced in the classroom for curricular transaction**
- **Students are encouraged to participate in co-curricular events**
- **Organisation of club activities**
- **Personality development programmes**
- **Book review programme**
- **Thought for the day**
- **Maintaining daily dairy**

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- Year calendar is prepared.
- Workshops are conducted for B.Ed. students for their personality development.
- Celebrated National and other important Days of the year

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- Community Service "Each One, Teach One".
- Group Discussion.

* Details in annexure-IX (Pg.33)

7.4 Contribution to environmental awareness / protection

- Our college maintains cleanliness and environmental protection. Basic conditions such as availability of pure drinking water, class room neatness & dust free environment are maintained.
- Celebrated days related to environmental protection-Celebrated Ozone Day, Earth Day and World Environmental Day.
- Speech Competitions were conducted on the Environmental issues.

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Strength - The College is accredited by NAAC at 'B' grade with CGPA 2.12
Weakness - Most of the students are from rural back ground.
Opportunities - Enhanced infrastructure, instructional resources, rich library and human resources.
Threats-Rural back-ground students have fear about English Language.

8. Plans of institution for next year

1. To publish one research journal from our college.
2. To apply for ISSN no. for the research journal.
3. Increase the number of reference books in library.

4. Submission of AQAR in time.
5. To organise cultural programmes such as Teachers' days, Annual Function and Farewell etc.
6. Bus facility for girl students.
7. To organise a National Seminar at the college.
8. To organise medical camp for the poor people of nearby locality.

Name **Miss Deepmala Kumari**

Deepmala Kumari

Signature of the Coordinator, IQAC

Name **Prof. (Dr.) Manjita Sahay**

Manjita Sahay

Signature of the Chairperson, IQAC

ACADEMIC PLANNER**SESSION – 2015-17**

Following are the tentative events/dates of seminar cultural or other extra curricular activities to be completed in the session (2015-17)

26 th November 2015	Orientation Programme
01 st December 2015	Awareness Program on AIDS Day
5 th December 2015	Seminar on 'Present Examination System'
18 th December 2015	A Visit to Patna Museum
19 th December 2015	Seminar on "Gender Inequality
23 rd December 2015	Cultural Program on the Occasion of Christmas
24 th December 2015 to 4 th January 2016	Winter Vacation
9 th January 2016	Seminar on "Language Diversity"
23 rd January 2016	A Visit to Book Fair
26 th January 2016	Celebration of Republic Day
30 th January 2016	Seminar on Natural Disaster
6 th February 2016	Seminar on Language and Society
20 th February 2016	Drawing competition on Global warming
27 th February 2016	Seminar on Right to Education
5 th March 2016	Quiz Competition
8 th March 2016	Celebration of Women's Day
9 th March to 9 th April 2016	"Microteaching classes"
19 th March 2016	Essay competition on "Global warming and its effect".

Annex-II

22 nd to 26 th March 2016	Holi holidays
2 nd April 2016	Seminar on "Innovations in Education"
12 th to 30 th April 2016	Practice Teaching in School
7 th May 2016	Debate on "Dowry system"
14 th May 2016	A short tour to Patna Zoo
21 st May 2016	Special talk on various activities of Women Education
27 th May 2016	A workshop on the topic "Role of ICT in Education"
1 st June to 4 th July 2016	Summer Holidays
8 th July 2016	A Yoga Training Program
19 th to 25 th July 2016	Internal Examination
3 rd August 2016	Computer Practical Examination (Internal)
8 th August 2016	Seminar on "The flight of man causes the flight of the nature"
15 th August 2016	Celebration of Independence Day
5 th September 2016	Celebration of Teachers' Day
14 th September 2016	Celebration of Hindi Diwas
24 th September 2016	Organization of Outdoor games
30 th September 2016	Parent Teacher Meeting
7 th to 13 th October 2016	Holidays of Durga Puja
29 th October to 8 th November 2016	Holidays of Diwali & Chhatt Puja
12 th November 2016	Workshop on "Teaching skills"
19 th November 2016	Seminar on child centric education
26 th November 2016	Organization of Inter group Volley Ball Championship for boys
28 th to 30 th November 2016	Extra classes for doubt clearing related to syllabus & questions patterns
1 st to 3 rd December 2016	Preparation to Welcome NAAC PEER TEAM
5 th December 2016	Holiday declared by Management
10 th December 2016	Debate competition on Mid Day Meal (MDM) scheme
17 th December 2016	Seminar on Contribution of Psychology in the field of Education
24 th December 2016 to 4 th January 2017	Christmas Holidays and Guru Govind Singh Jayanti Holiday
7 th January 2017	Seminar on "Education for marginalized group
21 st January 2017	Quiz competition related to education
23 rd to 31 st January 2017	University Exam

Annex-III

2 nd February 2017	Alumni meeting
16 th to 18 th February 2017	Internal Practical Exam
20 th February 2017	Introductory classes for 2 nd year
21 st February to 16 April 2017	Practice Teaching in School
22 nd April 2017	Seminar on Role of ICT in improving quality of Education
29 th April 2017	Debate competition on positive and negative aspects of Computer
6 th May 2017	Group discussion on Global Warming & its Hazardous effect
13 th May 2017	Seminar on "Role of Teachers in Implementation of curriculum
20 th May 2017	Seminar on "New Policies for disability persons 2012
27 th May 2017	Seminar on Role of guidance with special reference to secondary schools
1 st June to 3 rd July 2017	Summer Holidays
8 th July 2017	Debate competition on changing examination patterns of C.B.S.E.
15 th July 2017	Seminar on "Pollution and its impact in India"
22 nd July 2017	Group discussion on place of Hindi language in India
29 th July 2017	Seminar on Women Empowerment
5 th August 2017	Seminar on Constitutional values related to Aims of Education
12 th August 2017	Alumni meeting
19 th August 2017	Debate competition on cash VS cashless Transaction
26 th August 2017	Parent Teachers Meeting
5 th September 2017	Celebration of Teachers' Day
9 th to 16 th September 2017	Internal Examination
14 th September 2017	Celebration of Hindi Diwas
19 th September 2017	A workshop on ICT (Proposed)
27 th September to 2 nd October 2017	Holidays of Durga Puja

ACADEMIC PLANNER**SESSION – 2016-18**

Following are the tentative events/dates of seminar cultural or other extra curricular activities to be completed in the session (2016-18)

2 nd February 2017	Orientation Day
9 th February 2017	Fresher's Day Programme
15 th February 2017	Internship Programme for M.Ed students (Patna University)
18 th February 2017	Debate competition on "Mid Day Meal Scheme"
25 th February 2017	Brainstorming on "copying in Examination"
4 th March 2017	Group Discussion on "Two year B.Ed Programme"
8 th March 2017	Women's Day celebration and Farewell to M.Ed Interns
11 th March 2017	Seminar on "Education for Marginalized Group"
18 th March 2017	Seminar on 'Contribution of Educational Psychology in Education'
25 th March 2017	Quiz Competition related to education
1 st April 2017	Power point Presentation by students on "Theories of Learning"
8 th April 2017	Seminar on "Global Warming And its Hazardous Effects"
15 th April 2017	Debaton Examination Patterns of C.B.S.E.
22 Nd April 2017	Seminar on "Contribution of Gandhi Ji in the Education"
29 th April 2017	Extempore
2 nd May to 31 st May 2017	Microteaching class
24 th May 2017	Prepared to the Physical Check-Up and PPT presentation on "Heart Attack"
1 st June to 30 th June	Summer Holiday

Annex-V

1 st July to 14 th July 2017	Microteaching classes
15 th July 2017	Proposed seminar on two year B.Ed course and quality Education
17 th July to 26 th August	Practice teaching in schools
15 th August	Celebration of Independence day
5 th September 2017	Celebration of Teachers' Day
7 th September to 16 th September 2017	Internal Examination
14 th September 2017	Celebration of Hindi Diwas
19 th September 2017	A Work shop on ICT (Proposed)
27 th September to 2 nd October 2017	Holidays of Durga Puja
10 th October 2017	Parents Teacher Meeting
19 th October to 27 th October 2017	Holidays of Diwali and Chhat Puja
11 th November 2017	Group Discussion on Right to Education
25 th November 2017	Organization of Inter group Badminton championship for girls
9 th December 2017	Seminar on Gender Inequality
16 th December 2017	Organization of Inter group volley Ball Championship for boys
23 rd December 2017	Cultural Program on the Occasion of Christmas

Alumni Feedback

Feedback given by alumni helps us to improve or remove the shortcomings in the educational area as well as at institutional level. Feedback given by them are listed below :-

1. The alumni expressed their heartily gratitude to the institution for the great contribution in the field of education and they appreciated our progress in B. Ed. Course.
2. The alumni felt the need of communication development activity in the academic programme.
3. One of the alumni also said that language lab should be included for the language development for the B.Ed. students.
4. They also suggested the need of filtered water instead of water cooler.

Feedback from Parents

Feedback given by parents of B. Ed. 1st year & 2nd year, in which following points were discussed or shared by parents :-

1. Some parents appreciated the work of R.P.S.T.T College and they said infrastructure is good.
2. One parent suggested to organize a National Seminar once in a year.
3. Some parents also gave emphasis on to arrange a long educational tour for the students.
4. They also suggested to provide refresher course for the faculty development.
5. Some parents questioned about the new syllabus and they suggested for the improvement in the syllabus of session 2016-2018.
6. They suggested to start remedial classes for the weak students.

Feedback from Students

R.P.S. Teachers' Training College is my alma mater. I am greatly indebted to this institution; there are several reasons for that :

1. Teachers are knowledgeable, hardworking, punctual and devoted to their profession.
2. Regular classes are taken and remedial classes for weak students are also arranged.
3. Teaching, Non-teaching staff are student-friendly and always support us in our difficulties.
4. Workshop and Seminar are arranged on regular intervals and we students are provided a platform to reflect on social and political issues.
5. Extracurricular activities, indoor games, Yoga are also taught us for the development of wholesome personality.
6. Sports, outdoor activities are also arranged for the proper development of healthy mind.
7. Computer assisted instruction (CAI), Smart Class and Internet mediated instructions are methods employed to make teaching-learning an enjoyable process.

Innovation & Best Practices

1. Community service to neighbourhood schools is introduced as part of the outreach programme 'each one teach one'. The neighbourhood children are given basic education by our trainees one hour daily after their regular classes for two months. The trainees were very enthusiastic to extend all possible help to make the programme a success. At the end of the programme a cultural programme and sports was also conducted and the winners were given prizes.

Children enjoyed and gained good knowledge out of this and requested us to conduct more programme of such kind in the years to come.

2. (a) Extra time allotted for mentoring
(b) Importance given to group discussion
(c) Thematic documentation
(d) Multi Cultural activities