



SELF STUDY REPORT

FOR

2nd CYCLE OF ACCREDITATION

R. P. S. TEACHERS TRAINING COLLEGE

NEW BAILEY ROAD (RPS MORE), DANAPUR, PATNA.

801503

www.rpsttp.org

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Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

R.P.S. Teachers' Training College is a highly disciplined and well cultured institution for education. The future of the world lies in the hand of teachers. in order to fulfill this cherished desire to participate in the development of the nation at its foundation level. The R.P.S. Teachers' Training College was established in May 2007 by R.P.S. Residential Society , Patna. In a short time, it gained immense popularity thereby generating tremendous confidence among parents, Students and Teachers. The founder of R.P.S. group of educational institution and writer of holy book, " Kaljai Hanuman" Late R.P. Sharma is remembered as great education list, writer, Politicians and Social works specially his contribution in the field of education. R.P.S. group of institution is know for its excellent faculty strength which synergizes brithantly with the students. We are perfectly aware of what to deliver and believe in dynamic teaching utilizing the letter Pedagogic principles. Students are provided inputs and made made ready for the competitive world in a global, heterogeneous and perhaps multicultural world. Each student is mentored and leadership traits are nurtured to enable students to shoulder increasing responsibilities, and prepare than to face difficult situations objectively.

Vision

The education of R.P.S. Group of Institution does not end with the course curriculum; it extends to practical application of the skills learnt via internships, seminars and live projects. In addition, we empact our students to pass out and go beyond the scope of their defined job roles, and work for the purpose of development of society and prove themselves as more responsible and ethical human resources for the organization and society. hence as mentioned above our visions are as follows;-

1. To impart the quality education to meet the needs and challenges of global environment.
2. To impart ethics and human values and to develop professional with high quality of learning and teaching skill.
3. To promote modern teaching methods and E- learning among Trainee Teachers Specially in rural zones to ensure theistic development of the students.
4. To diversifying teaching Programme in changing situation to keep place with the world economic scenares.
5. To make education an interesting joyous, relevant and Meaningful and learner centered activity.
6. To create social cultural moral and environmental global warming awareness.
7. To develop human values of concern, compassion, tolerance and togetherness among students Trained Teachers.
8. To help Trainee Teachers to adopt and excel by developing in them sensitivity to the changing times.

Mission

The future of the world lies in the hand of teachers. In order to fulfill this cherished desire to participate in the development of the nation and its foundation level R.P.S Teachers' Training College was stabilized in May 2007 by R.P.S Residential Public School Society, Patna. R.P.S. Teachers Training College has been established with a view to impart quality professional Education and in hence the employment opportunities among

educated youth. Hence the mission of R.P.S. Teachers' Training college are as under;-

1. To impart the quality education to meet the needs and challenges of global environment.
2. To impart ethics and human values and to develop professional with high quality of learning and teaching skill.
3. To promote modern Teaching Methods and E- learning among children specially in rural zones to ensure holistic developments of students.
4. To diversifying teaching programme in changing situation to keep pace with the world economic scenario.
5. To produce quality teachers with high moral values.
6. To bring out the best in students by providing value based and carrier oriented Teachers' training Education and create self reliant at par to the international standard.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

The Institution Provide an effective and conducive learning environment to the student teachers for their better learning and overall development for providing ambience conducive to learning including social, Moral, Cultural and academic aspects of personality. Student teachers are trained enough to complete with all the challenges in the modern era.

In this Institution the infrastructures are too fine and admirable to the alrocent development of the student teachers . Academic council and the team of faculties are also very enrich and prosperous, which provide energy to do a lot of labour for the progress of the student teachers. In this regard our physical and human resources are also very prosperous which also encourages the teaching and non teaching staffs to think some difference for the smooth running and progress of the institution. Hence these above condition are the strength of our Institution.

Institutional Weakness

It is very true that weakness and strength are two aspects which are found net only in human being but of in institution too. Similarly in our institution there are some points to weaknesses, which are as under given ;-

1. The infrastructure of this institution is too time to atleast any one towards it and hence the employees of this institution are too unable to thank beyond this institution.
2. The academic facilities and the environment and culture of this Institution is very glorious, which never allows anyone to make distance from this institution.
3. The team of faculty members are also very progressive and familiar, which affect the student teacher to maintain always with this institution.
4. The cultural environment of this Institution are very pure and progressive that's why anyone always want to stay with this Institution Hence these above are the weakness of this Institution.

Institutional Opportunity

As we know an opportunities always support to these whose labour inspectional ideas and positive attitudes are high. In this regard our institution's positive and prosperous ideas are very supportive and favorable, which is an opportunity for progress. The infrastructural development has been going on day to day of this institution. The physical and human infrastructure are very attractive and admirable. Similarly we have enrich library facility, team of experienced faculties and non- teaching official. Net only enough but of the environmental condition's of this institution is also very favorable to suit the student teachers. So far as the location of this Institution is concerned. It is cozated on the beside of main road with the vehicles facilities and security Management is also very sharp, which is necessary for all of us. Hence opportunities are in front of us and we are very lucky to use it wisely.

Institutional Challenge

Although R.P.S. Teachers' Training College is very lucky as it has high quality of physical and human resources for the development of student teachers. But in present scenario we have to face a lot of challenges which is in front of us. These are as follows;-

1. To maintain the dignity among the other teachers' training colleges.
2. To established a harmonial co - ordinations among the teaching and non- teaching staffs.
3. To maintain the cultural diversities among the student teachers.
4. To Secure the objectives and aims of the institution.
5. To maintain and use the available resources wisely.
6. To provide message among the societies that only R.P.S.Teachers Training College is that will archive the goal and destination.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

The curriculum provides remedial teaching for slow learners and society less privileged students and the tutorial system is for all the students provision of selecting of special papers such as environmental service etc. There is a wide scope of diversity in the teaching learning process along with its equity in the B.Ed. curriculum. There is a lot of diversity of the subjects in the curriculum such as educational philosophy, Educational psychology Educational Technology and various teaching subjects and all these subjects equally work for effective teachers training the curriculum has various activities through which diversity and equality in teaching learning process is reflected. Student Teacher are also provided a training how to understand the equity and diversity of student Teachers in their micro teaching group in which they have to play the role of student, Teacher and observer.

Teaching-learning and Evaluation

All the beginning of the academic year Principal's address is arranged to give general instructions and academic plan of the college to the students. Methods of evaluation, code of conduct are communicated to the students. The Printed prospectus all the necessary information.

Periodic tests, Pre- annual examination are conducted for traditional courses. Students also prepare project, Where is a necessary. Final examination is conducted by the university. Performance of the students in co - curricular and extra curricular activities are also assessed.

Before the commencement of academic year, a diary is given to all the teachers. It is mandatory for all the teachers to prepare and annual teaching plan and it is communicated to the students. Annual teaching plan is implemented by all the teachers.

Lecture method of teaching is supplemented with other Methods. In these methods, there is greater image has been prepared to address the teacher students for their golden and bright fanfare.

Infrastructure and Learning Resources

The Institution regularly plans to meet the needs of augmenting the infrastructure to keep pace with the academic growth. Addition infrastructure and resources are added every year according to the need of the hour. The Classroom, Laboratories, Library, Multipurpose hall, Canteen etc are furnished with adequate furniture and equipments to facilitate better teaching learning process. The institution management is well aware about the new developments in education and academics. Its tries its best to make available the infrastructure needed for pursuit of high academic growth. The institution ensures utilization of its infrastructure at facilities to its maximum. The institution invariably encourages the use of its academic and physical facilities by organizing different educational activities. The advisory committees focus on upkeep and maintenance of the infrastructure. A part of the budget is spent on the upkeep and maintenance of the infrastructure.

Student Support and Progression

The Administration of R.P.S. Teachers' Training College has been always in active mood to support the students and help them in the race of progression. Tutorial groups woman cell, guidance and counseling cell are established for grievance redresses of the student. All the problems of the students are reported and entertained through these cells. suggestion box is there in the Mechanism to record the grievance if any of the students. The grievance are being addressed with proper care and redressed to the satisfaction of the student teachers. The Institution normally does not come across any major grievance because of better and conducive educational environment. However, bit problems institute some time focus etc. which get solved immediately with little of attention and parental attitude. The grievance redresser mechanism is in Practice through suggestion and complaint box.

Governance, Leadership and Management

The Institution environment provides a lot of opportunities to the students teachers to develop their potential and skill. All the faculty members and the administration of the college act as a force for motivation satisfaction and development to improve performance of the student teachers. The Institution provides natural all environment for the3 development. The Institution organizes many competitions, time to time , in order to access and enhance the professional competency of the student teachers. These competitions include flower arrangement, preparation of teaching aids chart making chalk making, chalk board writing, Preparing best out of waste, post decoration etc. Student teachers are encouraged and sponsored to participate in the inter college competitions organized by different colleges, like skill in teaching, poetry recitation, singing, dancing etc for

developing teaching skills.

Institutional Values and Best Practices

The Institution provide an effective and conducive learning environment to the student teachers for their better learning and overall development for providing ambience conducive to learning including social moral cultural and academic aspect of personality student teachers are trained enough to compete with all the challenges in the modern era. Through the effective implementation of the curriculum the Patliputra University, Patna provides best services to the student teachers for better learning environment. The faculty members use various teaching methods according to the needs of the students. If student teachers find any difficulty in the way of learning the hurdles are removed by the concerned teacher educator by adopting suitable method. The Institution has the faculty of well equipped education technology Lab computer Lab and updated Library where student teachers are given instruction and knowledge as per their requirement faculty is self motivated to use various kinds of teaching aids such as chalk board, chart, MODEL, Picture, internet, transparencies for the effective presentation of the contact matter.

Research and Outreach Activities

The Institution tries its best to motivate the teachers to take up research in education and related areas to keep abreast of the current knowledge and development in the field of Teacher education. The research facilities are strengthened by the Academic and administrative body. The faculty members are encouraged to participate in Seminars, conference and to present papers on different issues in teacher education. The faculty members have attended national and institutional level seminars, conferences and workshops and papers have also been presented by the faculty.

The institution encourages teaching staff for research work by adjusting their workload in the timetable. The library is equipped with variety of books and survey. Various national and International journals are also subscribed for the library. Broadband internet connectivity is available to the Teacher Educator. The Principal has vary experience and professional acumen in the field of research to give valuable advice to upcoming research scholars in the field of education.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	R. P. S. TEACHERS TRAINING COLLEGE
Address	New Bailey Road (RPS More), Danapur, Patna.
City	PATNA
State	Bihar
Pin	801503
Website	www.rpsttp.org

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	Prabhakar Tiwary	06115-234052	9934617615	-	pedtpatna@rediffmail.com
IQAC / CIQA coordinator	Shivangi Kumari	-	7004782685	-	shivangik527@gmail.com

Status of the Institution	
Institution Status	Private

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details	

State	University name	Document
Bihar	Patliputra University	View Document

Details of UGC recognition		
Under Section	Date	View Document
2f of UGC		
12B of UGC		

Details of recognition/approval by stationary/regulatory bodies like AICTE, NCTE, MCI, DCI, PCI, RCI etc (other than UGC)				
Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day, Month and year (dd-mm-yyyy)	Validity in months	Remarks
NCTE	View Document	30-05-2015	60	Continued

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence (CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	New Bailey Road (RPS More), Danapur, Patna.	Urban	4150	2702.36

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/ Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No. of Students Admitted
UG	BEd, Bed	24	Graduate and CET passed	English + Hindi	100	100
PG	MEd, Med	24	B.ED. and Entrance Test Passed	English + Hindi	50	50

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	2				2				22			
Recruited	1	1	0	2	1	1	0	2	5	17	0	22
Yet to Recruit	0				0				0			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				0			
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				7
Recruited	4	3	0	7
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				7
Recruited	5	2	0	7
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	1	1	0	1	1	0	0	4	0	8
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	Male	Female	Others	Total
		0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	38	0	0	0	38
	Female	62	0	0	0	62
	Others	0	0	0	0	0
PG	Male	15	0	0	0	15
	Female	35	0	0	0	35
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Programme		Year 1	Year 2	Year 3	Year 4
SC	Male	1	3	0	0
	Female	3	0	1	1
	Others	0	0	0	0
ST	Male	1	1	0	0
	Female	1	0	0	0
	Others	0	0	0	0
OBC	Male	15	18	19	18
	Female	39	13	31	26
	Others	0	0	0	0
General	Male	7	15	21	20
	Female	33	7	28	35
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		100	57	100	100

Extended Profile

1 Students

1.1

Number of students on roll year-wise during the last five years..

2020-21	2019-20	2018-19	2017-18	2016-17
150	143	112	145	100
File Description		Document		
Institutional data in prescribed format		View Document		

1.2

Number of seats sanctioned year wise during the last five years..

2020-21	2019-20	2018-19	2017-18	2016-17
150	150	150	150	150
File Description		Document		
Letter from the authority (NCTE / University / R		View Document		
Institutional data in prescribed format		View Document		

1.3

Number of seats earmarked for reserved category as per GOI/ State Govt. rule year wise during the last five years..

2020-21	2019-20	2018-19	2017-18	2016-17
60	60	60	60	60
File Description		Document		
Institutional data in prescribed format		View Document		

1.4

Number of outgoing/ final year students who appeared for final examination year wise during the last five years..

2020-21	2019-20	2018-19	2017-18	2016-17
100	100	104	97	56
File Description		Document		
List of final year students with seal and signat		View Document		
Institutional data in prescribed format		View Document		

1.5**Number of graduating students year-wise during last five years..**

2020-21	2019-20	2018-19	2017-18	2016-17
100	100	104	94	55
File Description		Document		
Consolidated result sheet of graduating students		View Document		

1.6**Number of students enrolled(admitted) year-wise during the last five years..**

2020-21	2019-20	2018-19	2017-18	2016-17
100	62	100	100	100
File Description		Document		
Institutional data in prescribed format		View Document		
Enrollment details submitted to the state / univ		View Document		

2 Teachers**2.1****Number of full time teachers year wise during the last five years..**

2020-21	2019-20	2018-19	2017-18	2016-17
26	26	26	16	16

File Description	Document
Institutional data in prescribed format	View Document
Copy of the appointment orders issued to the tea	View Document

2.2

Number of Sanctioned posts year wise during the last five years..

2020-21	2019-20	2018-19	2017-18	2016-17
26	26	26	16	16

File Description	Document
University letter with respect to sanction of p	View Document

3 Institution

3.1

Total expenditure excluding salary year wise during the last five years (INR in lakhs)..

2020-21	2019-20	2018-19	2017-18	2016-17
1	19874251.00	26333783.00	20204725.00	1476549.00

File Description	Document
Audited Income Expenditure statement year wise d	View Document

3.2

Number of Computers in the institution for academic purposes..

Response: 25

File Description	Document
Invoice bills of purchase of computers	View Document
Copy of recent stock registers	View Document

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curriculum Planning

1.1.1 Institution has a regular in house practice of planning and/or reviewing, revising curriculum and adapting it to local context /situation.

Response:

The institution has the mechanism which has been established by the Principal through plan training for which all the faculty members are directed to ensure the delivery and documentation of curriculum in a well planned way. To meet all types of requirement by the students the teams of faculty members are always ready to satisfy the students whether they have in need of curriculum clarification and any problem regarding documentation. When the university Examination form filled by the Students, mostly students become very sad and unhappy because they have no proper idea about how to fill Examination form. It is also important for those students for English version is too poor and they have no idea of computer application, but it is the time of computerization and in this process the use of computer in education is become very peculiar and common. So, a special team has been made by the Principal to assist the student to find any problem to fill the Examination form. After filling the examination for by the Students, a wall trained faculty check their form. After proper verification of the form, they put their signature in a prescribed format. Hence, a Special and Wall planned mechanism has been developing by the institution to assist the students in documentation and dissertation programme too. Similarly, when the question of curriculum delivery came in front of the students, the concerning expert of the institution assist them to complete the curriculum and finish the content of the syllabus. Sometimes the students find many types of difficulties in the preparation of TLM, Lesson Plan, Observation Record and assignment work; the Subject experts of the institution come forward and assist the institution in a natural way.

Data for Curriculum Planning and Implementation B.Ed. 1st Year Course No. Course Name Credit Theory Practicum

F.M. BCC 1	Childhood and Growing up	4	80	20	100
BCC 2	Contemporary India and Edu.	4	80	20	100
BCC 3	Learning and Teaching	4	80	20	100
BCC 4	Language across the Curriculum	2	40	10	50
BCC 5	Understanding Disciplines and Sub.	2	40	10	50
BCC 6	Gender School and society in Edu.	2	40	10	50
BCC 7a	Pedagogy of a School Subject	2	40	10	50
BEPC 1	Reading and Reflecting on text	2	00	50	50
BEPC 2	Drama and Art in Education	2	00	50	50
BEPC 3	Critical Understanding of ICT	2	00	50	50
50 50 Total 26 650					

Data for Curriculum Planning and Implementation B.Ed. 2ndYear Course No. Course Name Credit Theory Practicum F.M. BCC 7 Pedagogy of a school Subject

2	40	10	50		
BCC 8	Knowledge and Curriculum	4	80	20	100
BCC 9	Assessment for Learning	4	80	20	100
BCC 10	Creating an Inclusive School	2	40	10	50
BCC 11	Optional Course *	2	40	10	50
BEPC 4	Understanding the Self	2	00	50	50
School Internship	10	00	250	250	Total 26 650

File Description	Document
Plans for mid- course correction wherever needed for the last completed academic year	View Document
Plan developed for the last completed academic year	View Document
Details of a. the procedure adopted including periodicity, kinds of activities, b. Communication of decisions to all concerned c. Kinds of issues discussed	View Document
Any other relevant information	View Document
Paste link for additional information	View Document

1.1.2 At the institution level, the curriculum planning and adoption are a collaborative effort; Indicate the persons involved in the curriculum planning process during the last completed academic year 1. Faculty of the institution 2. Head/Principal of the institution 3. Schools including Practice teaching schools 4. Employers 5. Experts 6. Students 7. Alumni

Response: D. Any 2 of the above

File Description	Document
Meeting notice and minutes of the meeting for in-house curriculum planning	View Document
List of persons who participated in the process of in-house curriculum planning	View Document
Data as per Data Template	View Document
Any other relevant information	View Document
A copy of the Programme of Action for in-house curriculum planned and adopted during the last completed academic year	View Document

1.1.3 While planning institutional curriculum, focus is kept on the Programme Learning Outcomes (PLOs) and Course Learning Outcomes(CLOs) for all Programmes offered by the institution, which are stated and communicated to teachers and students through 1. Website of the Institution 2. Prospectus 3. Student induction programme 4. Orientation programme for teachers

Response: A. All of the above

File Description	Document
Report and photographs with caption and date of teacher orientation programmes	View Document
Report and photographs with caption and date of student induction programmes	View Document
Prospectus for the last completed academic year	View Document
Data as per Data Template	View Document
Any other relevant information	View Document
Paste link for additional information	View Document
URL to the page on website where the PLOs and CLOs are listed	View Document

1.2 Academic Flexibility

1.2.1 Curriculum provides adequate choice of courses to students as optional / electives including pedagogy courses for which teachers are available

Response: 100

1.2.1.1 Number of optional/ elective courses including pedagogy courses offered programme - wise during the last five years.

2020-21	2019-20	2018-19	2017-18	2016-17
15	15	15	15	15

1.2.1.2 Number of optional / elective courses including pedagogy courses programme wise as per the syllabus during the last five years..

2020-21	2019-20	2018-19	2017-18	2016-17
15	15	15	15	15

File Description	Document
Data as per Data Template	View Document
Circular/document of the University showing duly approved list of optional /electives / pedagogy courses in the curriculum	View Document
Any other relevant information	View Document
Academic calendar showing time allotted for optional / electives / pedagogy courses	View Document
Paste link for additional information	View Document

1.2.2 Average Number of Value-added courses offered during the last five years

Response: 1.6

1.2.2.1 Number of Value – added courses offered during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
02	02	01	02	01

File Description	Document
Data as per Data Template	View Document
Brochure and course content along with CLOs of value-added courses	View Document
Any other relevant information	View Document
Paste link for additional information	View Document

1.2.3 Percentage of Students enrolled in the Value-added courses mentioned at 1.2.2 during the last five years

Response: 1.23

1.2.3.1 Number of students enrolled in the Value – added courses mentioned at 1.2.2 during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
02	02	01	02	01

File Description	Document
Upload any additional information	View Document
List of the students enrolled in the value-added course as defined in 1.2.2	View Document
Course completion certificates	View Document
Paste link for additional information	View Document

1.2.4 Students are encouraged and facilitated to undergo self-study courses online/offline in several ways through

1. Provision in the Time Table
2. Facilities in the Library
3. Computer lab facilities
4. Academic Advice/Guidance

Response: D. Any 1 of the above

File Description	Document
Relevant documents highlighting the institutional facilities provided to the students to avail self study courses	View Document
Document showing teachers' mentoring and assistance to students to avail of self-study courses	View Document
Data as per Data Template	View Document
Any other relevant information	View Document
Paste link for additional information	View Document

1.2.5 Percentage of students who have completed self-study courses (online /offline, beyond the curriculum) during the last five years

Response: 64.62

1.2.5.1 Number of students who have completed self-study course(s) (online /offline, beyond the curriculum) during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
85	82	86	83	84

File Description	Document
List of students enrolled and completed in self study course(s)	View Document
Data as per Data Template	View Document
Certificates/ evidences for completing the self-study course(s)	View Document
Any other relevant information	View Document
Paste link for additional information	View Document

1.3 Curriculum Enrichment

1.3.1 Curriculum of the Institutions provides opportunities for the students to acquire and demonstrate knowledge, skills, values and attitudes related to various learning areas

Response:

Development should be based on the institutional planning and wisely use of physical and human available resources. In our institution, the administration is too active to evaluate and assist to all available resources in such a way that each and every part of the curriculum must be followed by the teachers and students.

To fulfil the requirements of curriculum development, special and extra classes organise by the administration from time to time.

During the vacation, the administration

also follow the programme of quality improvement regarding the curriculum through physical mental ability test which is based on written and vivavoce.

Hence, the institution adopted a special type of strategies for the quality improvement. After all these efforts, if the curriculum has not fulfilled by the teachers or the students, extra classes and its time increases and more expert teachers concentrate over the student for the better development of the curriculum.

It is therefore, our institution has been always active sincere with all efforts with available resources for the quality improvement in the era of curriculum development.

This is the programme for all round development of the students. Through this programme institution make an effort to impart the training of teaching learning by providing time to

the students through different activities, such as teaching practices in different schools under the supervision of expert teachers and supervisors. In first year, the teaching practices complete within 4 weeks and in second year, the teaching practices complete within 16 weeks. By this fixed time duration of 20 weeks through 1st 2nd year, the studentteachers or the trainee teachers become too practical in teaching practices and learning practices. So far, as the questions of quality improvement strategies adopted by the institution, the administration follows besides teaching practices, microteaching observation classes, community development programme, educational tour, seminars, debates and other cultural activities with sports and social activities of event management. All these, activities adopted by the institution through teaching learning to attain the quality

improvement.

File Description	Document
Photographs indicating the participation of students, if any	View Document
List of activities conducted in support of the above	View Document
Documentary evidence in support of the claim	View Document
Any other relevant information	View Document
Paste link for additional information	View Document

1.3.2 Institution familiarizes students with the diversities in school system in India as well as in an international and comparative perspective.

Response:

Education organization has multiple meaning according to the field and setting in which it is being applied educational psychology, educational organization is organization with the scope of education. It deals with the theory of organization as it applies to education of the human mind. In school reform, educational organization is the way an education system operates. Educational organization may also refer to non-profit agencies providing educational services. In our country, thousands of school are situated in the locations where their surroundings are found polluted and unhealthy. Many school building are situated on such places where the atmosphere is not free from noise, where heaps of rubbish is common and where dampness and mud exist.

LABORATORY:- In the scientific age of today the stress is laid on acquiring practical knowledge and skill, and developing a scientific view point. In the courses at different levels of school, there is an important place assigned to scientific subjects. Thus to provide a practical basis to their teaching, well arranged and well equipped laboratories are needed. Through them, the child learns scientific subjects by doing, and acquires the scientific vision and an inventive outlook. **LIBRARY:-** It is convenient for all the readers, if the Library is in the central place of the college details about library would be give further in a separate way. Library is always is always in a continuous process of development its acquisitions increase day by day. Therefore it should be planned not only for the present, but also for the future. There must also be arrangements for natural, fresh air and light. Besides electric fans and lights should also be provided. **CLASS ROOM:-** Shape and size of class room are based on the number of class room are based on the number of students or on the basis of instructions issued by the department of education. According to

rules and regulations of education department, a general class room must have sufficient space, at least, for forty students. From the health point of view one student should be give 8-10 square feet area. In addition to all this, there must be proper arrangement for light and air in the class room. **SPORT COMPLEX:-** This concept originated from the report of the Education commission (1964-66). The commission realized that modern education is a process of learning from real life and from the pulsating dynamic society around us. Learning should be at the choice and pace of the learning. It must stem from the roots of society hearing its living conditions and problems and strive towards the fulfillment of its goals and aspiration. Co-operative efforts will help us to achieve these objective. **COMPUTER:-** If resources are already available in an appropriate computer lab it is worth checking that you can book the room at the times when you want to teach your students and that students will be able to get enough access to the labs outside of formal class time when it will be required.

File Description	Document
Documentary evidence in support of the claim	View Document
Any other relevant information	View Document
Action plan indicating the way students are familiarized with the diversities in Indian school systems	View Document
Paste link for additional information	View Document

1.3.3 Students derive professionally relevant understandings and consolidate these into professional acumen from the wide range of curricular experiences provided during Teacher Education Programme

Response:

There was a time when games and debates drama and music etc. Activities were considered to be out of the curriculum and these were called Extracurricular activities. At that time, the school authorities did not take much interest in these activities and sometime they treated them as a sheer waste of time and energy. The controversy that continued for years as to the proper place of the students activity. Programme has been resolved rather effectively through the justification of student activities on the basis of Educational, social and personal contributions to learning. It is stronger demand of the democratic society that its youth should avail themselves of the laboratory of social experiment in which they may utilize democratic theories taught in class room. Thus the stress may be put on group activities, opportunities of contact between teacher and children and those activities in which the children may get democratic experience by participating in them. These activities of schools are

their life strength. They are very much important for children because they play an important role in the development for their personality. The physical, mental, and social development of children take place through these activities. The secondary Education commission is to the view that these activities provide opportunity to children for developing their qualities, capabilities and self confidence. Along with these, they impart training to students in discipline and associated qualities of leadership. there are some activities popularly known as miscellaneous activities. Under these come various activities which are recreational along with being of educational importance for example Hobbies, Picnics, Excursions, School days, assemblies etc. Various types of hobbies can be arranged in the school for instance - nursery growing, photography, stamp collection coin collection etc. The greatest importance of these is that through these, students create various types of interest in them and these provide recreation also. Picnic and excursions are also very important. In modern methods of teaching the place of excursions is very important. Through them, the view points of student become enlightened. They are also to acquire the knowledge through minute observation of thing and place seen and visited. School days have also great educational importance. But their educational importance could be realized only when more and more cooperation of pupils is sought for their running. Through them students develop cooperation, Leadership cultural liking etc. In School various days are celebrated for instance annual day, Students annual day, old student assembly, organization of national festivals and guardians day etc. Although according to modern thoughts, Students activities have been considered an integral part of the curriculum, yet in the view of some teachers and guarding greater changes are yet to come Many guardians and teachers consider them as a sheer wastage of time, money and poor. In our country, such attitudes become obstacles in the success of these activities. Besides due lock of many, many useful activities are not carried out in the school.

File Description	Document
Documentary evidence in support of the claim	View Document
Any other relevant information	View Document
Paste link for additional information	View Document

1.4 Feedback System

1.4.1 Mechanism is in place for obtaining structured feedback on the curriculum – semester wise from various stakeholders. Structured feedback is obtained from

- 1. Students**
- 2. Teachers**
- 3. Employers**
- 4. Alumni**

5. Practice teaching schools/TEI**Response:** A. All of the above

File Description	Document
Sample filled-in feedback forms of the stake holders	View Document
Any other relevant information	View Document
Paste link for additional information	View Document

1.4.2 Feedback collected from stakeholders is processed and action is taken; feedback process adopted by the institution comprises the following**Response:** B. Feedback collected, analysed and action has been taken

File Description	Document
Stakeholder feedback analysis report with seal and signature of the Principal	View Document
Any other relevant information	View Document
Action taken report of the institution with seal and signature of the Principal	View Document

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average Enrollment percentage of students during the last five years..

Response: 61.6

File Description	Document
Document relating to Sanction of intake from University	View Document
Data as per Data Template	View Document
Approved admission list year-wise/ program-wise	View Document
Approval letter of NCTE for intake for all programs	View Document

2.1.2 Percentage of seats filled against reserved categories (SC, ST, OBC) as per applicable reservation policy during the last five years..

Response: 17.4

2.1.2.1 Number of students enrolled from the reserved categories during last five years..

2020-21	2019-20	2018-19	2017-18	2016-17
45	51	40	59	66

File Description	Document
Final admission list published by the HEI	View Document
Data as per Data Template	View Document

2.1.3 Percentage of students enrolled from EWS and Divyangjan categories during last five years

Response: 4.55

2.1.3.1 Number of students enrolled from EWS and Divyangjan categories during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
20	01	00	00	00

File Description	Document
Data as per Data Template	View Document

2.2 Honoring Student Diversity

2.2.1 Assessment process is in place at entry level to identify different learning needs of students and their level of readiness to undergo professional education programme and also the academic support provided to students..

Response:

Educaation organisation has multiple meaning according to the field and setting in which applied educational psychology, educational organisation is organization as it applies to education system operates. Educational organization may also refer to non-profit agencies providing educatioanl services. In our country, thousand of school are situated in the location where their surrounding are found polluted and inhealthy. many school building are situated on such places where the atmosphere is not free from noise, where heaps of rubbish is common and where dampness and mud exist. **LABORATORY:** In the scientific age of today the stress is laid on acquiring practical knowledge and skill, developing a scientific view point. In the courses at different levels of school, there is an important places assigned to scientific subjects. Thus to provide a practical basis to their teaching, well arranged and well equipped laboratories are needed. Through them, the child learns scientific subjects by doing, acquires the scientific vision and an invention outlook. **LIBRARY:** It is cinvenient for all the readers, if the Library is in the central place of the college details about library would be give further in a seperate way. Library is always is always in a continious process of development its acquisition increases day by day. Therefore it sholud be planned not only fo the present, but also for the future. There must also be arrangements for natural, fresh air and light. Beside electric fans and lights should also and lights should also be provided. **CLASS ROOM:** Shape and size of class room are based on the basis of instructions issued by the department of education. According to rules regulation of education department, a general class room must have sufficient space, at least, for forty students. From the health point of view one student sholud be give 8-10 sq. ft. area. In addition to all this , there must be proper arrangement for light and air in the class room. **SPORT COMPLEX:** This concet orginated from the report of the Education commission (1964-66). The commission realised that modern education is a process of learing from real life and from the pulsating dynamic society around us. Learning should be at the choice and pace of the learning. It must stem from the roots of society hearing its living conditions and problems and strive towards the fulfillment of its goals and aspiration. Co-operative efforts will help us to achieve these objective. **COMPUTER:** If resources are already available in an appropriate computer lab it is worth checking that you can book the room at the times when you want to teach your students and that students will be able to get enough access to the labs outside of formal class time when it will be required.

File Description	Document
The documents showing the performance of students at the entry level	View Document
Documentary evidence in support of the claim	View Document
Any other relevant information	View Document

2.2.2 Mechanisms are in place to honour student diversities in terms of learning needs; Student diversities are addressed on the basis of the learner profiles identified by the institution through 1. Mentoring / Academic Counselling 2. Peer Feedback / Tutoring 3. Remedial Learning Engagement 4. Learning Enhancement / Enrichment inputs 5. Collaborative tasks 6. Assistive Devices and Adaptive Structures (for the differently abled) 7. Multilingual interactions and inputs

Response: D. Any 2 of the above

File Description	Document
Reports with seal and signature of Principal	View Document
Relevant documents highlighting the activities to address the student diversities	View Document
Photographs with caption and date, if any	View Document
Data as per Data Template	View Document
Any other relevant information	View Document

2.2.3 There are institutional provisions for catering to differential student needs; Appropriate learning exposures are provided to students

Response: As an institutionalized activity in accordance with learner needs

File Description	Document
Reports with seal and signature of the Principal	View Document
Relevant documents highlighting the activities to address the differential student needs	View Document
Photographs with caption and date	View Document

2.2.4 Student-Mentor ratio for the last completed academic year

Response: 6:1

2.2.4.1 Number of mentors in the Institution

Response: 26

File Description	Document
Relevant documents of mentor-mentee activities with seal and signature of the Principal	View Document
Data as per Data Template	View Document
Any other relevant information	View Document

2.3 Teaching- Learning Process

2.3.1 Multiple mode approach to teaching-learning is adopted by teachers which includes experiential learning, participative learning, problem solving methodologies, brain storming, focused group discussion, online mode, etc. for enhancing student learning

Response:

When our session starts and orientation class conducts with all admitted students, the institution prepared academic calendar very before this programme. To acquire any bad circumstances and to run the session very smoothly and progressively, academic calendar is very important. It inspires the educator to conduct all the schedules as per the guidelines of academic calendar. If the administration and other members of the institution are forgetting some programmes, the academic calendar reminds them in which way they have to work and conduct the examination. The academic calendar not limited for only academic activities, but it also reminds miscellaneous work of the institution.

This is the programme for all round development of the students. Through this programme institution make an effort to impart the training of teaching learning by providing time to the students through different activities, such as teaching practices in different schools under the supervision of expert teachers and supervisors. In first year, the teaching practices complete within 4 weeks and in second year, the teaching practices complete within 16 weeks. By this fixed time duration of 20 weeks through 1st 2nd year, the students teachers or the trainee teachers become too practical in teaching practices and learning practices. So far, as the questions of quality improvement strategies adopted by the institution, the administration follows besides teaching practices, micro-teaching observation classes, community development programme, educational tour, seminars, debates and other cultural activities with sports and social activities of event management. All these, activities adopted by the institution through teaching learning to attain the quality improvement.

File Description	Document
Course wise details of modes of teaching learning adopted during last completed academic year in each Programme	View Document
Any other relevant information	View Document
Link for additional information	View Document

2.3.2 Percentage of teachers integrating ICT (excluding use of PPT) for effective teaching with Learning Management Systems (LMS), Swayam Prabha, e-Learning Resources and others during the last five years

Response: 9.09

2.3.2.1 Number of teachers integrating ICT for effective teaching with Learning Management Systems (LMS), e-Learning Resources and others excluding PPT..

2020-21	2019-20	2018-19	2017-18	2016-17
2	2	2	2	2

File Description	Document
Data as per Data Template	View Document
Any other relevant information	View Document
Link of LMS	View Document

2.3.3 Students are encouraged to use ICT support (mobile-based learning, online material, podcast, virtual laboratories, learning apps etc.) for their learning including on field practice..

Response: 66.67

2.3.3.1 Number of students using ICT support (mobile-based learning, online material, podcast, virtual laboratories, learning apps etc.) for their learning, for the last completed academic year

Response: 100

File Description	Document
Programme wise list of students using ICT support	View Document
Documentary evidence in support of the claim	View Document
Data as per Data Template	View Document
Any other relevant information	View Document
Any additional Links	View Document

2.3.4 ICT support is used by students in various learning situations such as

1. Understanding theory courses
2. Practice teaching
3. Internship
4. Out of class room activities
5. Biomechanical and Kinesiological activities
6. Field sports

Response: C. Any 2 of the above

File Description	Document
Lesson plan /activity plan/activity report to substantiate the use of ICT by students in various learning situations	View Document
Data as per Data Template	View Document
Link of resources used	View Document

2.3.5 Continual mentoring is provided by teachers for developing professional attributes in students

Response:

From very earlier, when IQAC was established in our institution, the rule regulations for the reformation in the administration through academic administration has been initiated on Continuous Internal Evaluation (CIE) system. Our management body, administrative body and academic council always engaged in many types of reforms which are dedicated for education and all round development for the students-teacher. It is very important to clarify here that without Continuous Internal Evaluation system, no institution can be able to develop the programmes of educational reforms. This is because, educational reforms always requires continuity and observation in a systematic way. Students are also very curious to know about the educational system as much as he needs. To fulfil the requirements the co-ordinator of IQAC as well as the Chairperson also encourages the faculties and other non-teaching staff as well as the parents of students too. It is very important to say that in every week of the months, the chairperson visit each every corner of the institution and evaluate the systems which are necessary for the all round development of the institution and also liable to Continuous Internal Evaluation System. In every month Unit Test, Mock Rehearsal,

Debates, MCQs, Quiz Competition, Seminar, Workshops, Home Assignments, Lab Exercises and Practical and Community Visit Programme is being conducted for the students as well as teachers. Hence, reforms initiated on Continuous Internal Evaluation System at the institutional level which is very necessary and our institution has initiated this reform very earlier when session started and all the students start their training programme.

File Description	Document
Documentary evidence in support of the claim	View Document
Any additional information	View Document
Link for additional information	View Document

2.3.6 Institution provides exposure to students about recent developments in the field of education through 1. Special lectures by experts 2. 'Book reading' & discussion on it 3. Discussion on recent policies & regulations 4. Teacher presented seminars for benefit of teachers & students 5. Use of media for various aspects of education 6. Discussions showcasing the linkages of various contexts of education- from local to regional to national to global

Response: D. Any 2 of the above

File Description	Document
Reports of activities conducted related to recent developments in education with video graphic support, wherever possible	View Document
Documentary evidence in support of the selected response/s	View Document
Data as per Data Template	View Document
Any other relevant information	View Document
Link for additional information	View Document

2.3.7 Teaching learning process nurtures creativity, innovativeness, intellectual and thinking skills, empathy, life skills etc. among students..

Response:

This is the programme for all round development of the students. Through this programme institution make an effort to impart the training of teaching learning by providing time to the students through different activities, such as teaching practices in different schools under the supervision of expert teachers and supervisors. In first year, the teaching practices complete within 4 weeks and in second year, the teaching practices complete within 16 weeks. By this fixed time duration of 20 weeks through 1st 2nd year, the studentteachers or the trainee teachers become too practical in teaching practices and learning

practices. So far, as the questions of quality improvement strategies adopted by the institution, the administration follows besides teaching practices, microteaching observation classes, community development programme, educational tour, seminars, debates and other cultural activities with sports and social activities of event management. All these, activities adopted by the institution through teaching learning to attain the quality improvement.

Development should be based on the institutional planning and wisely use of physical and human available resources. In our institution, the administration is too active to evaluate and assist to all available resources in such a way that each and every part of the curriculum must be followed by the teachers and students. To fulfil the requirements of curriculum development, special and extra classes organise by the administration from time to time. During the vacation, the administration also follow the programme of quality improvement regarding the curriculum through physical mental ability test which is based on written and vivavoce. Hence, the institution adopted a special type of strategies for the quality improvement. After all these efforts, if the curriculum has not fulfilled by the teachers or the students, extra classes and its time increases and more expert teachers concentrate over the student for the better development of the curriculum. It is therefore, our institution has been always active sincere with all efforts with available resources for the quality improvement in the era of curriculum development.

File Description	Document
Documentary evidence in support of the claim	View Document
Any other relevant information	View Document
Link for additional information	View Document

2.4 Competency and Skill Development

2.4.1 Institution provides opportunities for developing competencies and skills in different functional areas through specially designed activities / experiences that include

- 1. Organizing Learning (lesson plan)**
- 2. Developing Teaching Competencies**
- 3. Assessment of Learning**
- 4. Technology Use and Integration**
- 5. Organizing Field Visits**
- 6. Conducting Outreach/ Out of Classroom Activities**
- 7. Community Engagement**
- 8. Facilitating Inclusive Education**
- 9. Preparing Individualized Educational Plan(IEP)**

Response: D. Any 2 or 3 of the above

File Description	Document
Reports of activities with video graphic support wherever possible	View Document
Documentary evidence in support of the selected response/s	View Document
Data as per Data Template	View Document
Any other relevant information	View Document
Link for additional information	View Document

2.4.2 Students go through a set of activities as preparatory to school-based practice teaching and internship. Pre practice teaching / internship orientation / training encompasses certain significant skills and competencies such as 1. Formulating learning objectives 2. Content mapping 3. Lesson planning/ Individualized Education Plans (IEP) 4. Identifying varied student abilities 5. Dealing with student diversity in classrooms 6. Visualising differential learning activities according to student needs 7. Addressing inclusiveness 8. Assessing student learning 9. Mobilizing relevant and varied learning resources 10. Evolving ICT based learning situations 11. Exposure to Braille /Indian languages /Community engagement

Response: D. Any 2 or 3 of the above

File Description	Document
Reports and photographs / videos of the activities	View Document
Documentary evidence in support of each selected activity	View Document
Data as per Data Template	View Document
Attendance sheets of the workshops/activities with seal and signature of the Principal	View Document
Any other relevant information	View Document
Link for additional information	View Document

2.4.3 Competency of effective communication is developed in students through several activities such as

- 1. Workshop sessions for effective communication**
- 2. Simulated sessions for practicing communication in different situations**
- 3. Participating in institutional activities as ‘anchor’, ‘discussant’ or ‘rapporteur’**
- 4. Classroom teaching learning situations along with teacher and peer feedback**

Response: C. Any 2 of the above

File Description	Document
Details of the activities carried out during last completed academic year in respect of each response indicated	View Document
Data as per Data Template	View Document
Any other relevant information	View Document

2.4.4 Students are enabled to evolve the following tools of assessment for learning suited to the kinds of learning engagement provided to learners, and to analyse as well as interpret responses

1. Teacher made written tests essentially based on subject content
2. Observation modes for individual and group activities
3. Performance tests
4. Oral assessment
5. Rating Scales

Response: C. Any 2 of the above

File Description	Document
Samples prepared by students for each indicated assessment tool	View Document
Documents showing the different activities for evolving indicated assessment tools	View Document
Data as per Data Template	View Document
Any other relevant information	View Document

2.4.5 Adequate skills are developed in students for effective use of ICT for teaching learning process in respect of 1. Preparation of lesson plans 2. Developing assessment tools for both online and offline learning 3. Effective use of social media/learning apps/adaptive devices for learning 4. Identifying and selecting/ developing online learning resources 5. Evolving learning sequences (learning activities) for online as well as face to face situations

Response: D. Any 2 of the above

File Description	Document
Sample evidence showing the tasks carried out for each of the selected response	View Document
Documentary evidence in respect of each response selected	View Document
Data as per Data Template	View Document
Any other relevant information	View Document
Link for additional information	View Document

2.4.6 Students develop competence to organize academic, cultural, sports and community related events through

1. Planning and scheduling academic, cultural and sports events in school
2. Planning and execution of community related events
3. Building teams and helping them to participate
4. Involvement in preparatory arrangements
5. Executing/conducting the event

Response: D. Any 1 or 2 of the above

File Description	Document
Report of the events organized	View Document
Photographs with caption and date wherever possible	View Document
Documentary evidence showing the activities carried out for each of the selected response	View Document
Data as per Data Template	View Document
Any other relevant information	View Document

2.4.7 A variety of assignments given and assessed for theory courses through

1. Library work
2. Field exploration
3. Hands-on activity
4. Preparation of term paper
5. Identifying and using the different sources for study

Response: A. Any 4 or more of the above

File Description	Document
Samples of assessed assignments for theory courses of different programmes	View Document
Data as per Data Template	View Document
Any other relevant information	View Document

2.4.8 Internship programme is systematically planned with necessary preparedness..

Response:

Examination is the major and final part of any educational institution. It is the only means of proper evaluation of students. In present scenario, the system of examination has fully changed and this change has touched all the educational institution. It is also the needs of global world. It is therefore, the Universities and colleges are also abiding to follow such circumstances. If we discuss about the implementation of e governance in areas of operations in examination we will get the information that no examination has been conducting manually. All the examination conducted through e governance. Firstly, the concerning University declare the date filling the examination form and instructs the college and students to fill the examination form within the stipulated time and submit it to the University in time. After proper submission of examination form, the University conducts the examination and then practical exam i.e. vivavoce has been conducted by the college and submit the marks folio to the University. Thereafter, the University declares the result of the same. Hence, examination procedure completes and implementation of e governance has been successfully operates.

File Description	Document
Documentary evidence in support of the claim	View Document
Any other relevant information	View Document
Link for additional information	View Document

2.4.9 Average number of students attached to each school for internship during the last completed academic year

Response: 25

2.4.9.1 Number of schools selected for internship during the last completed academic year

Response: 04

File Description	Document
Plan of teacher engagement in school internship	View Document
Data as per Data Template	View Document
Copy of the schedule of work of internees in each school	View Document
Any other relevant information	View Document

2.4.10 Nature of internee engagement during internship consists of

- 1. Classroom teaching**
- 2. Mentoring**
- 3. Time-table preparation**
- 4. Student counseling**
- 5. PTA meetings**
- 6. Assessment of student learning – home assignments & tests**
- 7. Organizing academic and cultural events**
- 8. Maintaining documents**
- 9. Administrative responsibilities- experience/exposure**
- 10. Preparation of progress reports**

Response: D. Any 2 or 3 of the above

File Description	Document
Wherever the documents are in regional language, provide English translated version	View Document
School-wise internship reports showing student engagement in activities claimed	View Document
Sample copies for each of selected activities claimed	View Document
Data as per Data Template	View Document
Any other relevant information	View Document

2.4.11 Institution adopts effective monitoring mechanisms during internship programme.

Response:

The institution has the mechanism which has been established by the Principal through plan training for which all the faculty members are directed to ensure the delivery and documentation of curriculum in a well planned way. To meet all types of requirement by the students the teams of faculty members are always ready to satisfy the students whether they have in need of curriculum clarification and any problem regarding documentation. When the university Examination form filled by the Students, mostly students become very sad and unhappy because they have no proper idea about how to fill Examination form. It is also important for those students for English version is too poor and they have no idea of computer application, but it is the time of computerization and in this process the use of computer in education is become very peculiar and common. So, a special team has been made by the Principal to assist the student to find any problem to fill the Examination form. After filling the examination for by the Students, a wall trained faculty check their form. After proper verification of the form, they put their signature in a prescribed format. Hence, a Special and Wall planned mechanism has been developing by the institution to assist the students in documentation and dissertation programme too. Similarly, when the question of curriculum delivery came in front of the students, the concerning expert of the institution assist them to complete the curriculum and finish the content of the syllabus. Sometimes the students find many types of difficulties in the preparation of TLM, Lesson Plan, Observation Record and assignment work; the Subject experts of the institution come forward and assist the institution in a natural way.

Data for Curriculum Planning and Implementation B.Ed. 1st Year Course No. Course Name Credit Theory Practicum F.M.

BCC 1 Childhood and Growing up 4 80 20 100 BCC 2 Contemporary India and Edu. 4 80 20 100 BCC 3 Learning and Teaching 4 80 20 100 BCC 4 Language across the Curriculum 2 40 10 50 BCC 5 Understanding Disciplines and Sub. 2 40 10 50 BCC 6 Gender School and society in Edu. 2 40 10 50 BCC 7a Pedagogy of a School Subject 2 40 10 50 BEPC 1 Reading and Reflecting on text 2 00 50 50 BEPC 2 Drama and Art in Education 2 00 50 50 BEPC 3 Critical Understanding of ICT 2 00 50 50 Total 26 650

Data for Curriculum Planning and Implementation B.Ed. 2ndYear Course No. Course Name Credit Theory Practicum F.M.

BCC 7 Pedagogy of a school Subject 2 40 10 50 BCC 8 Knowledge and Curriculum 4 80 20 100 BCC 9 Assessment for Learning 4 80 20 100 BCC 10 Creating an Inclusive School 2 40 10 50 BCC 11 Optional Course * 2 40 10 50 BEPC 4 Understanding the Self 2 00 50 50 School Internship 10 00 250 250 Total 26 650

File Description	Document
Documentary evidence in support of the response	View Document
Any additional information	View Document
Link for additional information	View Document

2.4.12 Performance of students during internship is assessed by the institution in terms of observations of different persons such as

1. Self
2. Peers (fellow interns)
3. Teachers / School* Teachers
4. Principal / School* Principal
5. B.Ed Students / School* Students

(* 'Schools' to be read as "TEIs" for PG programmes)

Response: D. Any 1 of the above

File Description	Document
Two filled in sample observation formats for each of the claimed assessors	View Document
Assessment criteria adopted by each of the selected persons (For Bachelor and PG Programmes as applicable)	View Document
Any other relevant information	View Document

2.4.13 Comprehensive appraisal of interns' performance is in place. The criteria used for assessment include

1. Effectiveness in class room teaching
2. Competency acquired in evaluation process in schools
3. Involvement in various activities of schools
4. Regularity, initiative and commitment
5. Extent of job readiness

Response: D. Any 1 or 2 of the above

File Description	Document
Format for criteria and weightages for interns' performance appraisal used	View Document
Five filled in formats for each of the aspects claimed	View Document
Any other relevant information	View Document

2.5 Teacher Profile and Quality

2.5.1 Percentage of fulltime teachers against sanctioned posts during the last five years	
Response: 100	
File Description	Document
Sanction letters indicating number of posts (including management sanctioned posts) with seal and signature of the principal	View Document
Data as per Data Template	View Document
Any other relevant information	View Document
2.5.2 Percentage of fulltime teachers with Ph. D. degree during the last five years	
Response: 13.64	
2.5.2.1 Number of full time teachers in the institution with Ph.D. degree during last five years	
Response: 03	
File Description	Document
Data as per Data Template	View Document
Certificates of Doctoral Degree (Ph.D) of the faculty	View Document
2.5.3 Average teaching experience of full time teachers for the last completed academic year.	
Response: 0.5	
2.5.3.1 Total number of years of teaching experience of full-time teachers for the last completed academic year	
Response: 13	

File Description	Document
Copy of the appointment letters of the fulltime teachers	View Document

2.5.4 Teachers put-forth efforts to keep themselves updated professionally through

- **In house discussions on current developments and issues in education**
- **Sharing information with colleagues and with other institutions on policies and regulations**

Response:

Our institution is an extraordinary among the other teachers' training college in Bihar. This is because, in our institution, there are number of the members of faculties who are the expert counsellor in their respective era. Hence, the RPS Teachers' Training College have made a Students mentoring system through which students obtained important advices, suggestions and instructions towards their teachers to build the career with the

subject grip of the concerning branches. It is very useful and fruitful for the students of our institutions as they obtain the required advices by the wise men and counsellor. By collecting the important advices, they start their preparation to get the ambition of their life. The counsellor in our institution has also required to counselling the students as further needs of the subject and its demand and supply. So, far as the mentoring system available in

the institution is concern, it will very relevant to clarify here that the management of the institution or the administration of the college is fully dedicated to the Students mentoring system and its policies. Through the development of Information Technology (IT), the gap of communication has been decreasing day to day as different types of electronic devices and other means of communication have filled the spaces of gaping. All these facilities have becoming very helpful to the students mentoring system this is because the team of expert

who are available in the institution is very curious and dedicated to their duties because of student's career is the first priority for them. The management committee of RPS Teachers' Training College is also very sincere towards students mentoring system. Through this mentoring system, the expert of the perspective fields try to maintain to get more and more results by placing the students in different educational fields by the counselling

and guidance of students. It is also important to clarify here that the IQAC establishment also very important, as it reminded often after three months to analyze and utilize the infrastructure what is and what should be. In this regard, the honourable Chairperson and Coordinator always make an effort to fill the gap of students mentoring system if any. After verifying the mentoring system, the experts of this institution prepare a list of students who

have successfully fulfilled the norms of mentoring system. After completion of mentoring system, the experts as well as students become very serious and talented towards their duty and as accordance they perform their best and attempted to complete more and more mentoring system available in the institution. The institution which is fully dedicated for the students' career and their life, they make an effort to restart

more and more job oriented

course for the students. Such types of courses provide them better opportunity for the job. Only the need will be of expert and honest teacher. Such types of requirement are also fulfilled by the institution and make a tremendous speed in the era of students mentoring system.

File Description	Document
Documentary evidence to support the claims	View Document
Link for additional information	View Document

2.6 Evaluation Process

2.6.1 Continuous Internal Evaluation(CIE) of student learning is in place in the institution

Response:

From very earlier, when IQAC was established in our institution, the rule regulations for the reformation in the administration through academic administration has been initiated on Continuous Internal Evaluation (CIE) system. Our management body, administrative body and academic council always engaged in many types of reforms which are dedicated for education and all round development for the studentteacher. It is very important to clarify here that without Continuous Internal Evaluation system, no institution can be able to develop the programmes of educational reforms. This is because, educational reforms always requires continuity and observation in a systematic way. Students are also very curious to know about the educational system as much as he needs. To fulfil the requirements the coordinator of IQAC as well as the Chairperson also encourages the faculties and other nonteaching staff as well as the parents of students too. It is very important to say that in every week of the months, the chairperson visit each every corner of the institution and evaluate the systems which are necessary for the all round development of the institution and also liable to Continuous Internal Evaluation System. In every month Unit Test, Mock Rehearsal, Debates, MCQs, Quiz Competition, Seminar, Workshops, Home Assignments, Lab Exercises and Practical and Community Visit Programme is being conducted for the students as well as teachers. Hence, reforms initiated on Continuous Internal Evaluation System at the institutional level which is very necessary and our institution has initiated this reform very earlier when session started and all the students start their training programme.

File Description	Document
Relevant documents related to Internal Evaluation System at the institution level with seal and signature of the Principal	View Document
Link for additional information	View Document

2.6.2 Mechanism of internal evaluation is transparent and robust and time bound; Institution adopts the following in internal evaluation

1. Display of internal assessment marks before the term end examination
2. Timely feedback on individual/group performance
3. Provision of improvement opportunities
4. Access to tutorial/remedial support
5. Provision of answering bilingually

Response: C. Any 2 of the above

File Description	Document
Documentary evidence for remedial support provided	View Document
Details of provisions for improvement and bi-lingual answering	View Document
Copy of university regulation on internal evaluation for teacher education	View Document
Annual Institutional plan of action for internal evaluation	View Document
Link for additional information	View Document

2.6.3 Mechanism for grievance redressal related to examination is operationally effective

Response:

Examination is the major and final part of any educational institution. It is the only means of proper evaluation of students. In present scenario, the system of examination has fully changed and this change has touched all the educational institution. It is also the needs of global world. It is therefore the Universities and college are also abiding to follow such circumstances. If we discuss about the implementation of e governance in areas of operation time in examination we will get the information that no examination has been conducting manually. All the examination conducted through e governance. Firstly, the concerning University declare the date filling the examination form and instructs the college and students to fill the examination form with in the stipulated time and submit it to the University in time. After proper submission of examination form the University

conducts the examination and then practical exam i.e. viva-voce has been conducted by the college and submit the marks folio to the University. Thereafter, the University declares the result of the same. Hence, examination procedure complete and implementation of a e governance has been successfully operates.

File Description	Document
Relevant documents reflecting the transparency and efficiency related to examination grievances with seal and signature of the Principal	View Document
Link for additional information	View Document

2.6.4 The Institution adheres to academic calendar for the conduct of Internal Evaluation

Response:

There was a time when games and debates drama and music etc. Activities were considered to be out of the curriculum and these were called Extracurricular activities. At that time, the school authorities did not take much interest in these activities and sometime they treated them as a sheer waste of time and energy. The controversy that continued for years as to the proper place of the students activity. Programme has been resolved rather effectively through the justification of student activities on the basis of Educational, social and personal contributions to learning. It is stronger demand of the democratic society that its youth should avail themselves of the laboratory of social experiment in which they may utilize democratic theories taught in class room. Thus the stress may be put on group activities, opportunities of contact between teacher and children and those activities in which the children may get democratic experience by participating in them. These activities of schools are their life strength. They are very much important for children because they play an important role in the development for their personality. The physical, mental, and social development of children take place through these activities. The secondary Education commission is to the view that these activities provide opportunity to children for developing their qualities, capabilities and self confidence. Along with these, they impart training to students in discipline and associated qualities of leadership. there are some activities popularly known as miscellaneous activities. Under these come various activities which are recreational along with being of educational importance for example Hobbies, Picnics, Excursions, School days, assemblies etc. Various types of hobbies can be arranged in the school for instance - nursery growing, photography, stamp collection coin collection etc. The greatest importance of these is that through these, students create various types of interest in them and these provide recreation also. Picnic and excursions are also very important. In modern methods of teaching the place of excursions is very important. Through them, the view points of student become enlightened. They are also to acquire the knowledge through minute observation of thing and place seen and visited. School days have also great educational importance. But their educational importance could be realized only when more and more cooperation of pupils is sought for their running. Through them students develop cooperation, Leadership cultural liking etc. In School various days are celebrated for instance annual day, Students annual day, old student assembly, organization of national festivals and guardians day etc. Although according to modern thoughts, Students activities have been considered an integral part of the curriculum, yet in the view of some teachers and guarding greater changes are yet to come Many guardians and teachers consider them as a sheer wastage of time, money and poor. In our country, such attitudes become obstacles in the success of

these activities. Besides due lack of many, many useful activities are not carried out in the school.

File Description	Document
Any other relevant information	View Document
Academic calendar of the Institution with seal and signature of the Principal	View Document
Link for additional information	View Document

2.7 Student Performance and Learning Outcomes

2.7.1 The teaching learning process of the institution are aligned with the stated PLOs and CLOs.

Response:

Teaching and Learning

This is the programme for all round development of the students. Through this programme institution make an effort to impart the training of teaching learning by providing time to the students through different activities, such as teaching practices in different schools under the supervision of expert teachers and supervisors. In first year, the teaching practices complete within 4 weeks and in second year, the teaching practices complete within 16 weeks. By this fixed time duration of 20 weeks through 1st 2nd year, the studentteachers or the trainee teachers become too practical in teaching practices and learning practices. So far, as the questions of quality improvement strategies adopted by the institution, the administration follows besides teaching practices, micro-teaching observation classes, community development programme, educational tour, seminars, debates and other cultural activities with sports and social activities of event management. All these, activities adopted by the institution through teaching learning to attain the quality improvement.

File Description	Document
Documentary evidence in support of the claim	View Document
Link for additional information	View Document

2.7.2 Average pass percentage of students during the last five years

Response: 62.8

2.7.2.1 Total number of students who passed the university examination during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	103	92	92

File Description	Document
Result sheet for each year received from the Affiliating University	View Document
Data as per Data Template	View Document
Certified report from the Head of the Institution indicating pass percentage of students programme-wise	View Document
Link for additional information	View Document

2.7.3 The progressive performance of students and attainment of professional and personal attributes in line with the PLOs and CLOs is monitored and used for further improvements

Response:

There was a time when games and sports debates drama and music etc. activities were considered to be out of the curriculum and these were called “Extracurricular activities. At that time, the school authorities did not take much interest in these activities and sometimes they treated them as a sheer waste of time and energy. The controversy that continued for years as to the proper place of the students activity. Programme has been resolved rather effectively through the justification of student activities on the basis of Educational, social and personal contributions to learning. It is strong demand of the democratic society that its youth should avail themselves of the laboratory of social experiences in which they may utilize democratic theories taught in the class room. Thus the stress may be put on group activities, opportunities of contact between teacher and children and those activities in which the children may get democratic experience by participating in them. These activities of schools are their life strength. They are very much important for children because they play an important role in the development of their personality. The physical, mental, ethical and social development of children takes place through these activities. The secondary Education commission is to the view that these activities provide opportunities to children for developing their personal qualities, capabilities and self confidence. Along with these, they impart training to students in discipline and associated qualities of leadership. There are some activities popularly known as miscellaneous activities. Under these come various activities which are recreational along with being of educational importance for example Hobbies, picnics, excursions, school days, assemblies etc. Various types of hobbies can be arranged in the School for instance – nursery growing, photography, stamp collection coin collection etc. The greatest importance of

these is that through these, students create various types of interest in them and these provide recreation also. Picnic and excursions are also very important. In modern methods of teaching the place of excursions is very important. Through them, the view points of student become enlightened. They are able to acquire the knowledge through minute observation of things and places seen and visited. School days have also great educational importance. But their educational importance could be realized only when more and more cooperation of pupils is sought for their running. Through them students develop cooperation, Leadership cultural liking etc. In school, various days are celebrated for instance annual day, Students annual day, old student assembly, Organization of national festivals and guardian's day etc. Although according to modern thoughts, Students activities have been considered an integral part of the curriculum, yet in the views of some teachers and guardians greater changes are yet to come Many guardians and teachers consider them as a sheer wastage of time, money and power. In our country, such attitudes become obstacles in the success of these activities. Besides due lack of many, many useful activities are not carried out in the school.

File Description	Document
Documentary evidence showing the performance of students on various internal assessment tasks and the LOs achieved	View Document
Link for additional information	View Document

2.7.4 Performance of outgoing students in internal assessment

Response: 80

2.7.4.1 Number of students achieving on an average 70% or more on internal assessment activities during last completed academic year

Response: 80

File Description	Document
Record of student-wise /programme-wise/semester-wise Internal Assessment of students during the last completed academic year	View Document
Data as per Data template	View Document
Link for additional information	View Document

2.7.5 Performance of students on various assessment tasks reflects how far their initially identified learning needs are catered to.

Response:

Our institution is an extraordinary among the other teachers' training college in Bihar. This is because, in our institution, there are number of the members of faculties who are the expert counsellor in their respective era. Hence, the RPS Teachers' Training College have made a Students mentoring system through which students obtained important advices, suggestions and instructions towards their teachers to build the career with the subject grip of the concerning branches. It is very useful and fruitful for the students of our institutions as they obtain the required advices by the wise men and counsellor. By collecting the important advices, they start their preparation to get the ambition of their life. The counsellor in our institution has also required to counselling the students as further needs of the subject and its demand and supply. So, far as the mentoring system available in the institution is concern, it will very relevant to clarify here that the management of the institution or the administration of the college is fully dedicated to the Students mentoring system and its policies. Through the development of Information Technology (IT), the gap of communication has been decreasing day to day as different types of electronic devices and other means of communication have filled the spaces of gaping. All these facilities have becoming very helpful to the students mentoring system this is because the team of expert who are available in the institution is very curious and dedicated to their duties because of student's career is the first priority for them. The management committee of RPS Teachers' Training College is also very sincere towards students mentoring system. Through this mentoring system, the expert of the perspective fields try to maintain to get more and more results by placing the students in different educational fields by the counselling and guidance of students. It is also important to clarify here that the IQAC establishment also very important, as it reminded often after three months to analyze and utilize the infrastructure what is and what should be. In this regard, the honourable Chairperson and Co-ordinator always make an effort to fill the gap of students mentoring system if any. After verifying the mentoring system, the experts of this institution prepare a list of students who have successfully fulfilled the norms of mentoring system. After completion of mentoring system, the experts as well as students become very serious and talented towards their duty and as accordance they perform their best and attempted to complete more and more mentoring system available in the institution. The institution which is fully dedicated for the students' career and their life, they make an effort to restart more and more job oriented course for the students. Such types of courses provide them better opportunity for the job. Only the need will be of expert and honest teacher. Such types of requirement are also fulfilled by the institution and make a tremendous speed in the era of students mentoring system.

File Description	Document
Documentary evidence in respect to claim	View Document
Link for additional information	View Document

2.8 Student Satisfaction Survey**2.8.1 Online student satisfaction survey regarding teaching learning process****Response:**

Criterion 3 - Research and Outreach Activities

3.1 Resource Mobilization for Research

3.1.1 Average number of research projects funded by government and/ or non-government agencies during the last five years

Response: 1.4

3.1.1.1 Number of research projects funded by government and non- government agencies during the last five years..

2020-21	2019-20	2018-19	2017-18	2016-17
02	02	01	01	01

File Description

Document

Link for additional information

[View Document](#)

3.1.2 Average grants received for research projects from government and / or non-government agencies during the last five years (INR in Lakhs)

Response: 19000

3.1.2.1 Total grants received for research projects from government and / or non-government agencies during the last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
30000	25000	20000	15000	10000

File Description

Document

Income expenditure statements highlighting the research grants received, duly certified by the auditor

[View Document](#)

Link for additional information

[View Document](#)

3.1.3 In-house support is provided by the institution to teachers for research purposes during the last five years in the form of: 1.Seed money for doctoral studies / research projects 2. Granting study leave for research field work 3. Undertaking appraisals of institutional functioning and documentation 4. Facilitating research by providing organizational supports 5. Organizing research circle / internal seminar / interactive session on research

Response: D. Any 1 of the above

File Description	Document
Income-Expenditure statements highlighting the relevant expenditure with seal and signature of the Principal	View Document
Link for additional information	View Document

3.1.4 Institution has created an eco-system for innovations and other initiatives for creation and transfer of knowledge that include

1. Participative efforts (brain storming, think tank, etc.) to identify possible and needed innovations
2. Encouragement to novel ideas
3. Official approval and support for innovative try-outs
4. Material and procedural supports

Response: D. Any 1 of the above

File Description	Document
Link for additional information	View Document

3.2 Research Publications

3.2.1 Average number of research papers / articles per teacher published in Journals notified on UGC website during the last five years

Response: 1.41

3.2.1.1 Number of research papers / articles per teacher published in the Journals notified on UGC website during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
06	07	08	06	04

File Description	Document
First page of the article/journals with seal and signature of the Principal	View Document
E-copies of outer jacket/content page of the journals in which articles are published	View Document
Link for additional information	View Document

3.2.2 Average number of books and / or chapters in edited books published and papers in National / International conference-proceedings per teacher during the last five years

Response: 0.95

3.2.2.1 Total number of books and / or chapters in edited books, papers in National / International conference proceedings published during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
04	06	04	03	04

File Description	Document
First page of the published book/chapter with seal and signature of the Principal	View Document
E-copies of outer jacket/contents page of the books, chapters and papers published along with ISBN number in national / international conference-proceedings per teacher year-wise	View Document
Link for additional information	View Document

3.3 Outreach Activities

3.3.1 Average number of outreach activities organized by the institution during the last five years..

Response: 16.6

3.3.1.1 Total number of outreach activities organized by the institution during the last five years.

2020-21	2019-20	2018-19	2017-18	2016-17
23	18	16	14	12

File Description	Document
Report of each outreach activity organized along with video/ photographs with seal and signature of the Principal	View Document

3.3.2 Percentage of students participating in outreach activities organized by the institution during the last five years

Response: 49.23

3.3.2.1 Number of students participating in outreach activities organized by the institution during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
82	74	62	56	46

File Description	Document
Report of each outreach activity with seal and signature of the Principal	View Document
Event-wise newspaper clippings / videos / photographs with captions and dates	View Document
Link for additional information	View Document

3.3.3 Percentage of student participation in national priority programmes such as Swachh Bharat, AIDs awareness, Gender sensitivity, Yoga, Digital India, National Water Mission during the last five years

Response: 26.15

3.3.3.1 Number of students participated in activities as part of national priority programmes during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
42	36	34	32	26

File Description	Document
Documentary evidence in support of the claim along with photographs with caption and date	View Document
Any other relevant link	View Document

3.3.4 Outreach activities in the community in terms of influencing and sensitizing students to social issues and contribute to community development

Response:

Our institution always is more serious regarding financial audits. This audit happens regularly not only internal but external too. The committee of the institution relates to financial support always conscious and sincere to regularize the audit programme. This is because institution has to prepare financial report for the department of income tax and other to clarify the source of income expenditure to show the system transparently. It is very necessary to regularize the source of income expenditure through valid receipts, therefore our institution has necessary and compulsory programme to take serious action for the audit of the financial budget programme on the basis of internal and external. As per the instruction of UGC NCTE, institution has to plan in this way to show the financial report to the authentic body through transparency on the basis of internally and externally. Hence, institution conducts internal and external financial audits regularly.

File Description	Document
Report of each outreach activity signed by the Principal	View Document
Relevant documentary evidence for the claim	View Document

3.3.5 Number of awards and honours received for outreach activities from government/ recognized agency during the last five years

Response: 90

3.3.4.1 Total number of awards and honours received for outreach activities from government/ recognized agency during the last five years.

2020-21	2019-20	2018-19	2017-18	2016-17
26	22	17	15	10

File Description	Document
Link for additional information	View Document

3.4 Collaboration and Linkages

3.4.1 Average number of linkages for Faculty exchange, Student exchange, research etc. during the last five years

Response: 4.6

3.4.1.1 Number of linkages for faculty exchange, student exchange, research etc. during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
04	06	04	05	04

File Description	Document
Report of each linkage along with videos/ photographs	View Document
List of teachers/students benefited by linkage exchange and research	View Document
Link for additional information	View Document

3.4.2 Functional MoUs with institutions of National and / or International importance, other universities, industries, corporate houses etc. during the last five years

Response: 4

3.4.2.1 Number of functional MoUs with institutions of National and / or International importance, other universities, industries, corporate houses etc. during the last five years

Response: 04

File Description	Document
Link for additional information	View Document

3.4.3 Institution has linkages with schools and other educational agencies for both academic and outreach activities and jointly organizes

1. Local community base activities
2. Practice teaching /internship in schools
3. Organizes events of mutual interest- literary, cultural and open discussions on pertinent themes to school education
4. Discern ways to strengthen school based practice through joint discussions and planning

5.Join hands with schools in identifying areas for innovative practice**6.Rehabilitation Clinics****7.Linkages with general colleges****Response:** D. Any 1 or 2 of the above

File Description	Document
Report of each activities with seal and signature of the Principal	View Document
Any additional information	View Document
Link for additional information	View Document

N
A
A
C

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The Institution has adequate facilities for Teaching- Learning. viz., classrooms, laboratories, sports field, fitness center, equipment, computing facilities, sports complex, etc. for the various programme offered

Response:

Yes, Management has information system and it is running very smoothly and has changed the disciplinary system of our Institution. Being innovative in nature, man has been inventing new things to increase his comforts. He has brought a revolutionary change in the way of living with the help of revolutionary inventions. The invention of the computer has brought an imaginary change in all the fields of our life. Now the world has become cyber world, Means computer generated world the phrase Information Technology has become common now. Educational Technology has already changed the teaching learning process in second half of 20th century but Information Technology has changed the total Scenario of education system. Development of Information Technology has made the system of communication very cheaper, faster and easier than ever before. Nobody can imagine that what we are using at present for communication and for contacting people will be out dated in how much time. Here we must remember words of Bill Gates that he has said in 1990s that 640 kb ought to be enough for anybody.

It means a person working on computer need 640 kilobytes memory in computer to perform his routine work. But what is really today? Subscriber Identity module card of our cellular phone has hundreds thousands and more and more times more storage capacity. It shows that field of computer and Information Technology has been developing faster than our imagination for last 15 to 20 years. We will try to get idea of the application of Information Technology in education Generally we believe that data and information are the same but in terms of Information Technology means something more than the data. Thus we can say that the Information can be derived from data by the study or experience or with the help of automatic means like computer and calculator. In short Information means

the meaning assigned to data by known convention. The following are the important list of modules which are currently operational and activate with different activist of administrative work. • The Smart classes and its functions are running proficiently and the students are also getting benefitted from this class. • Library

facility provides basic informatory system to the students to know more and more knowledge regarding the curriculum and syllabus of the Prescribed University. • Laboratory work also useful for the students as they are getting Practical knowledge from this activity and being a practical students they now the reality of particular Subject and its related topics. Hence the laboratory work is very beneficial for the students as it is imparting the knowledge to the students through

information Technology. • Educational Tour or Excursion programme are also very beneficial for the students as it imparts very important and ancient knowledge to the students regarding medieval time and spiritual knowledge. • Social work is also imparted to the Students to get more and more knowledge about the society.

File Description	Document
List of physical facilities available for teaching learning	View Document
Geo tagged photographs	View Document
Any additional information	View Document
Link for additional information	View Document

4.1.2 Percentage of classrooms and seminar hall(s) with ICT- enabled facilities such as smart classroom, LMS, video and sound systems etc. during the last completed academic year.

Response: 100

4.1.2.1 Number of classrooms and seminar hall(s) with ICT facilities

Response: 16

4.1.2.2 Number of Classrooms and seminar hall(s) in the institution

Response: 16

File Description	Document
Geo-tagged photographs	View Document
Data as per Data Template	View Document
Any additional information	View Document
Link to relevant page on the Institutional website	View Document

4.1.3 Percentage of expenditure excluding salary for infrastructure augmentation during the last five years (INR in lakhs)

Response: 0.77

4.1.3.1 Expenditure for infrastructure augmentation excluding salary during the last five years (INR in lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
0	122520	142029	108242	149000

File Description	Document
Income Expenditure statements highlighting the expenditure on infrastructure augmentation with seal and signature of CA and the Principal	View Document
Data as per Data Template	View Document
Any additional information	View Document
Link for additional information	View Document

4.2 Library as a Learning Resource

4.2.1 Institution has adopted automation of library using Integrated Library Management System (ILMS) or any other software

Response:

For the improvement of quality, our institution has adopted a special type of strategies for library, ICT physical infrastructure. Through this strategy, our institution instructed to all the administrative bodies to develop the number of books, Journals, magazines, abstracts and other necessary helpful books which are very important for the development of students teachers and must be purchased, collected and maintained properly. Daily newspaper must be collected adjusted as fine as you can. In this regard, our librarian always be conscious maintain all the rules circulars issued by the related authority. ICT lab has been installed in our institution and there is an expert always available to guide the students that what types of advantages and disadvantages could be got through ICT. In ICT, students have to impart the quality to maintain the gap of communication always be conscious through information communication technology. So far, as the question of physical infrastructure is concern, our institution has adopted the policy to fulfil the required number of teaching nonteaching staff against sanctioned post. It is therefore, our institution maintain very smoothly all the facilities which have maintain by the administrative bodies of the institution.

File Description	Document
Bill for augmentation of library signed by the Principal	View Document
Any additional information	View Document
Web-link to library facilities	View Document
Link for additional information	View Document

4.2.2 Institution has remote access to library resources which students and teachers use frequently

Response:

For the improvement of quality, our institution has adopted a special type of strategies for library, ICT physical infrastructure. Through this strategy, our institution instructed to all the administrative bodies to develop the number of books, Journals, magazines, abstracts and other necessary helpful books which are very important for the development of students teachers and must be purchased, collected and maintained properly. Daily newspaper must be collected adjusted as fine as you can. In this regard, our librarian always be conscious maintain all the rules circulars issued by the related authority. ICT lab has been installed in our institution and there is an expert always available to guide the students that what types of advantages and disadvantages could be got through ICT. In ICT, students have to impart the quality to maintain the gap of communication always be conscious through information communication technology. So far, as the question of physical infrastructure is concern, our institution has adopted the policy to fulfil the required number of teaching nonteaching staff against sanctioned post. It is therefore, our institution maintain very smoothly all the facilities which have maintain by the administrative bodies of the institution.

File Description	Document
Details of users and details of visits/downloads	View Document
Any other relevant information	View Document
Landing page of the remote access webpage	View Document

4.2.3 Institution has subscription for e-resources and has membership/ registration for the following

- 1.e-journals
- 2.e-Shodh Sindhu
- 3.Shodhganga
- 4.e-books
- 5.Databases

Response: D. Any 1 of the above

File Description	Document
Receipts of subscription /membership to e-resources	View Document
E-copy of the letter of subscription /member ship in the name of institution	View Document
Data as per Data template	View Document
Any additional information	View Document
Link for additional information	View Document

4.2.4 Average annual expenditure for purchase of books, journals, and e-resources during the last five years (INR in Lakhs)

Response: 52689

4.2.3.1 Annual expenditure for purchase of books, journals and e-resources during the last five years. (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
57233	54628	52238	56720	42626

File Description	Document
Income Expenditure statements highlighting the expenditure on books, journals, e- resources with seal and signature of both the Principal and Chartered Accountant	View Document
Data as per Data Template	View Document
Any additional information	View Document
Link for additional information	View Document

4.2.5 Percentage per day usage of library by teachers and students (foot falls and login data for online access) during the last completed academic year

Response: 21.8

4.2.5.1 Number of teachers and students using library for Month 1(not less than 20 working days) during the last completed academic year

Response: 0560

4.2.5.2 Number of teachers and students using library for Month 2 (not less than 20 working days) during the last completed academic year

Response: 660

4.2.5.3 Number of teachers and students using library for Month 3 (not less than 20 working days) during the last completed academic year

Response: 763

4.2.5.4 Number of teachers and students using library for Month 4 (not less than 20 working days) during the last completed academic year.

Response: 872

4.2.5.5 Number of teachers and students using library for Month 5 (not less than 20 working days)

during the last completed academic year.

Response: 981

File Description	Document
Document showing the number of teachers and students using library / e-library per working day/ logins in remote access for 10 days each for five months during the last completed academic year with seal and signature of both the librarian and principal	View Document
Any other relevant information	View Document
Link to certified copies of the ledger pages/screenshots of the data for 5 days each for 5 working months selected by the institution	View Document

4.2.6 Efforts are made to make available National Policies and other documents on education in the library suitable to the three streams of teacher education –general teacher education, special education and physical education by the following ways

1. Relevant educational documents are obtained on a regular basis
2. Documents are made available from other libraries on loan
3. Documents are obtained as and when teachers recommend
4. Documents are obtained as gifts to College

Response: D. Any 1 of the above

File Description	Document
Data as per Data Template	View Document
Any additional information	View Document
Link for additional information	View Document

4.3 ICT Infrastructure

4.3.1 Institution updates its ICT facilities including Wi-Fi

Response:

For the improvement of quality, our institution has adopted a special type of strategies for library, ICT physical infrastructure. Through this strategy, our institution instructed to all the administrative bodies to develop the number of books, Journals, magazines, abstracts and other necessary helpful books which are very important for the development of students teachers and must be purchased, collected and maintained properly. Daily newspaper must be collected adjusted as fine as you can. In this regard, our librarian

always be conscious maintain all the rules circulars issued by the related authority. ICT lab has been installed in our institution and there is an expert always available to guide the students that what types of advantages and disadvantages could be got through ICT. In ICT, students have to impart the quality to maintain the gap of communication always be conscious through information communication technology. So far, as the question of physical infrastructure is concern, our institution has adopted the policy to fulfil the required number of teaching nonteaching staff against sanctioned post. It is therefore, our institution maintain very smoothly all the facilities which have maintain by the administrative bodies of the institution.

File Description	Document
Document related to date of implementation, and updation, receipt for updating the Wi-Fi	View Document
Any additional information	View Document
Link for additional information	View Document

4.3.2 Student – Computer ratio for last completed academic year

Response: 6:1

File Description	Document
Purchase receipts and relevant pages of the Stock Register with seal and signature of the principal	View Document
Data as per Data Template	View Document
Any additional information	View Document
Link for additional information	View Document

4.3.3 Internet bandwidth available in the institution

Response: 100

4.3.3.1 Available bandwidth of internet connection in the institution, in MBPS

Response: 100

File Description	Document
Receipt for connection indicating bandwidth	View Document
Bill for any one month during the last completed academic year indicating internet connection plan, speed and bandwidth	View Document
Any other relevant Information	View Document
Link for additional information	View Document

4.3.4 Facilities for e-content development are available in the institution such as

1. Studio / Live studio
2. Content distribution system
3. Lecture Capturing System (LCS)
4. Teleprompter
5. Editing and graphic unit

Response: D. Any 1 of the above

File Description	Document
List the equipment purchased for claimed facilities along with the relevant bills	View Document
Data as per Data Template	View Document
Any additional information	View Document
Link to the e-content developed by the faculty of the institution	View Document
Link for additional information	View Document
Link to videos of the e-content development facilities	View Document

4.4 Maintenance of Campus and Infrastructure

4.4.1 Percentage expenditure incurred exclusively on maintenance of physical and academic support facilities during the last five years (INR in Lakhs)

Response: 100

4.4.1.1 Expenditure incurred exclusively on maintenance of physical and academic support facilities during the last five years (INR in lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
2034	19874251	26333783	20204725	1476549

File Description	Document
Income Expenditure statements highlighting relevant items with seal and signature of the Principal and Chartered Accountant	View Document
Data as per Data Template	View Document
Any additional information	View Document
Link for additional information	View Document

4.4.2 Systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. are in place

Response:

There was a time when games and sports debates drama and music etc. activities were considered to be out of the curriculum and these were called "Extracurricular activities. At that time, the school authorities did not take much interest in these activities and sometimes they treated them as a sheer waste of time and energy. The controversy that continued for years as to the proper place of the students activity. Programme has been resolved rather effectively through the justification of student activities on the basis of Educational, social and personal contributions to learning. It is strong demand of the democratic society that its youth should avail themselves of the laboratory of social experiences in which they may utilize democratic theories taught in the class room. Thus the stress may be put on group activities, opportunities of contact between teacher and children and those activities in which the children may get democratic experience by participating in them. These activities of schools are their life strength. They are very much important for children because they play an important role in the development of their personality. The physical, mental, ethical and social development of children takes place through these activities. The secondary Education commission is to the view that these activities provide opportunities to children for developing their personal qualities, capabilities and self confidence. Along with these, they impart training to students in discipline and associated qualities of leadership. There are some activities popularly known as miscellaneous activities. Under these come various activities which are recreational along with being of educational importance for example Hobbies, picnics, excursions, school days, assemblies etc. Various types of hobbies can be arranged in the School for instance – nursery growing, photography, stamp collection coin collection etc. The greatest importance of these is that through these, students create various types of interest in them and these provide recreation

also. Picnic and excursions are also very important. In modern methods of teaching the place of excursions is very important. Through them, the view points of student become enlightened. They are able to acquire the knowledge through minute observation of things and places seen and visited. School days have also great educational importance. But their educational importance could be realized only when more and more cooperation of pupils is sought for their running. Through them students develop cooperation, Leadership cultural liking etc. In school, various days are celebrated for instance annual day, Students annual day, old student assembly, Organization of national festivals and guardian's day etc. Although according to modern thoughts, Students activities have been considered an integral part of the curriculum, yet in the views of some teachers and guardians greater changes are yet to come Many guardians and teachers consider them as a sheer wastage of time, money and power. In our country, such attitudes become obstacles in the success of these activities. Besides due lack of many, many useful activities are not carried out in the school.

File Description	Document
Any additional information	View Document
Link for additional information	View Document
Appropriate link(s) on the institutional website	View Document

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 A range of capability building and skill enhancement initiatives are undertaken by the institution such as:

- 1. Career and Personal Counseling**
- 2. Skill enhancement in academic, technical and organizational aspects**
- 3. Communicating with persons of different disabilities: Braille, Sign language and Speech training**
- 4. Capability to develop a seminar paper and a research paper; understand/appreciate the difference between the two**
- 5. E-content development**
- 6. Online assessment of learning**

Response: D. Any 1 of the above

File Description	Document
Upload any additional information	View Document
Sample feedback sheets from the students participating in each of the initiative	View Document
Report on each capability building and skill enhancement initiative adopted with seal and signature of the Principal	View Document
Photographs with date and caption for each initiative	View Document
Data as per Data Template	View Document
Paste link for additional information	View Document

5.1.2 Available student support facilities in the institution are:

- 1. Vehicle Parking**
- 2. Common rooms separately for boys and girls**
- 3. Recreational facility**
- 4. First aid and medical aid**
- 5. Transport**
- 6. Book bank**
- 7. Safe drinking water**
- 8. Hostel**
- 9. Canteen**
- 10. Toilets for girls**

Response: E. Any 4 or less of the above

File Description	Document
Upload any additional information	View Document
Geo-tagged photographs	View Document
Paste link for additional information	View Document

5.1.3 The institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases such as

- 1. Institution has guidelines regarding redressal mechanism approved by appropriate statutory/regulatory bodies**
- 2. Details of members of grievance redressal committees are available on the institutional website**
- 3. Awareness programmes are conducted to communicate the guidelines for redressal of student grievances to teachers and students**
- 4. Provision for students to submit grievances online/offline**
- 5. Grievance redressal committee meets on a regular basis**
- 6. Students' grievances are addressed within 7 days of receiving the complaint**

Response: C. Any 3 or 4 of the above

File Description	Document
Upload any additional information	View Document
Samples of grievance submitted offline	View Document
Institutional guidelines for students' grievance redressal	View Document
Data as per Data Template for the applicable options	View Document
Composition of the student grievance redressal committee including sexual harassment and ragging	View Document
Paste link for additional information	View Document

5.1.4 Institution provides additional support to needy students in several ways such as: 1. Monetary help from external sources such as banks 2. Outside accommodation on reasonable rent on shared or individual basis 3. Dean student welfare is appointed and takes care of student welfare 4. Placement Officer is appointed and takes care of the Placement Cell 5. Concession in tuition fees/hostel fees 6. Group insurance (Health/Accident)

Response: B. Any 3 or 4 of the above

File Description	Document
Upload any additional information	View Document
Report of the Placement Cell	View Document
Income Expenditure statement highlighting the relevant expenditure towards student concession along with approval / sanction letter	View Document
Data as per Data template	View Document
Paste link for additional information	View Document

5.2 Student Progression

5.2.1 Percentage of placement of students as teachers/teacher educators				
Response: 55.85				
5.2.1.1 Number of students of the institution placed as teachers/teacher educators during the last five years				
2020-21	2019-20	2018-19	2017-18	2016-17
0	0	104	94	55
File Description	Document			
Upload any additional information	View Document			
Data as per Data Template	View Document			
Paste link for additional information	View Document			
5.2.2 Percentage of student progression to higher education during the last completed academic year				
Response: 16				
5.2.2.1 Number of outgoing students progressing from Bachelor to PG.				
Response: 10				
5.2.2.2 Number of outgoing students progressing from PG to M.Phil.				
Response: 04				
5.2.2.3 Number of outgoing students progressing from PG / M.Phil to Ph.D.				

Response: 02	
File Description	Document
Upload any additional information	View Document
Documentary evidence in support of the claim	View Document
Details of graduating students and their progression to higher education with seal and signature of the principal	View Document
Data as per Data Template	View Document
Paste link for additional information	View Document

5.2.3 Percentage of students qualifying state/national level examinations during the last five years (eg: NET/SLET/ TET/ CTET)

Response: 3.97

5.2.3.1 Number of students qualifying in state/ national level examinations (eg: NET/SLET/ TET/ CTET) during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
02	04	02	06	04

File Description	Document
Upload any additional information	View Document
Data as per Data Template	View Document
Paste link for additional information	View Document

5.3 Student Participation and Activities

5.3.1 Student council is active and plays a proactive role in the institutional functioning

Response:

The Institution shall adopt policies and strategies for adequate technology deployment and maintenance. The ICT facilities and other learning resources are adequately available in the institution for academic and administrative purposes. The staff and students will be able to access the technology and information retrieval on current and relevant issues. The institution will deploy and employ

ICTs for a range of activities. Effective leadership by setting values and participative decision making process is key not only to achieve the vision, mission and goals of the institution, but also in building the organizational culture. The formal and informal arrangements in the institution to co-ordinate the academic and administrative planning and implementation reflects the institution's efforts in achieving its vision. This practice is relevant mainly with in the institution at a given point in time. For next academic year, our institution has created an ecosystem for innovation including incubation centre and other initiatives for creation and transfer of knowledge. Our institution will conduct more and more workshops/Seminars on intellectual property rights and industry-Academia Innovative Practices. Awards for innovation won by institution/teachers/research scholars/students, start-ups-incubated on campus will explicitly incentivized by the institution.

File Description	Document
Upload any additional information	View Document
List of students represented on different bodies of the Institution signed by the Principal	View Document
Documentary evidence for alumni role in institution functioning and for student welfare	View Document
Copy of constitution of student council signed by the Principal	View Document
Paste link for additional information	View Document

5.3.2 Average number of sports and cultural events organized at the institution during the last five years

Response: 5.2

5.3.2.1 Number of sports and cultural events organized at the institution during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	06	08	06	06

File Description	Document
Upload any additional information	View Document
Reports of the events along with the photographs with captions and dates	View Document
Data as per Data Template	View Document
Copy of circular / brochure indicating such kind of events	View Document
Paste link for additional information	View Document

5.4 Alumni Engagement

5.4.1 Alumni Association/Chapter (registered / non-registered but functional) contributes significantly for the development of the institution.

Response:

When our session starts and orientation class conducts with all admitted students, the institution prepared academic calendar very before this programme. To acquire any bad circumstances and to run the session very smoothly and progressively, academic calendar is very important. It inspires the educator to conduct all the schedules as per the guidelines of academic calendar. If the administration and other members of the institution are forgetting some programmes, the academic calendar reminds them in which way they have to work and conduct the examination. The academic calendar not limited for only academic activities, but it also reminds miscellaneous work of the institution. Some time the members of the management are also administered by such academic calendar. So conduction of the examinations and other related matters are automatically adhered with academic calendar. In my institution, generally the session starts from the month of July and orientation programme also conducted in the 1st week of said month that is July. Before this month our academic expert and the members of IQAC conduct a meeting and as per the agenda of the meeting, they finalize the lay-out of Academic Calendar. As accordance of suggestions and advices of honourable members of IQAC, calendar prepared and all types of activities shown in the calendar which reveals the clarity of next programme of the institution, because academic calendar is considered as second mirror of the institution. Hence, academic calendar is a collections of programmes for smoothly, progressively and wisely use of institutional work. So, the expert of the institution prepared academic calendar very earlier before the session start and adhered them for the conduct of examination and other related matters.

File Description	Document
Upload any additional information	View Document
Details of office bearers and members of alumni association	View Document
Paste link for additional information	View Document

5.4.2 Alumni has an active role in the regular institutional functioning such as 1. Motivating the freshly enrolled students 2. Involvement in the in-house curriculum development 3. Organization of various activities other than class room activities 4. Support to curriculum delivery 5. Student mentoring 6. Financial contribution 7. Placement advice and support

Response: D. Any 1 of the above

File Description	Document
Report of alumni participation in institutional functioning for last completed academic year	View Document
Income Expenditure statement highlighting the alumni contribution	View Document
Documentary evidence for the selected claim	View Document
Any other relevant information	View Document
Any additional link	View Document

5.4.3 Number of meetings of Alumni Association held during the last five years

Response: 44

5.4.3.1 Number of meetings of Alumni Association held during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	04	12	13	15

File Description	Document
Upload any additional information	View Document
Data as per Data Template	View Document
Agenda and minutes of the meeting of Alumni Association with seal and signature of the Principal and the Secretary of the Association	View Document
Paste link for additional information	View Document

5.4.4 Alumni Association acts as an effective support system to the institution in motivating students as well as recognizing, nurturing and furthering any special talent/s in them.

Response:

There was a time when games and sports debates drama and music etc. activities were considered to be out of the curriculum and these were called “Extracurricular activities. At that time, the school authorities did not take much interest in these activities and sometimes they treated them as a sheer waste of time and energy. The controversy that continued for years as to the proper place of the students activity. Programme has been resolved rather effectively through the justification of student activities on the basis of Educational, social and personal contributions to learning. It is strong demand of the democratic society that its youth should avail themselves of the laboratory of social experiences in which they may utilize democratic theories taught in the class room. Thus the stress may be put on group activities, opportunities of contact between teacher and children and those activities in which the children may get democratic experience by participating in them. These activities of schools are their life strength. They are very much important for children because they play an important role in the development of their personality. The physical, mental, ethical and social development of children takes place through these activities. The secondary Education commission is to the view that these activities provide opportunities to children for developing their personal qualities, capabilities and self confidence. Along with these, they impart training to students in discipline and associated qualities of leadership. There are some activities popularly known as miscellaneous activities. Under these come various activities which are recreational along with being of educational importance for example Hobbies, picnics, excursions, school days, assemblies etc. Various types of hobbies can be arranged in the School for instance – nursery growing, photography, stamp collection coin collection etc. The greatest importance of these is that through these, students create various types of interest in them and these provide recreation also. Picnic and excursions are also very important. In modern methods of teaching the place of excursions is very important. Through them, the view points of student become enlightened. They are able to acquire the knowledge through minute observation of things and

places seen and visited. School days have also great educational importance. But their educational importance could be realized only when more and more cooperation of pupils is sought for their running. Through them students develop cooperation, Leadership cultural liking etc. In school, various days are celebrated for instance annual day, Students annual day, old student assembly, Organization of national festivals and guardian's day etc. Although according to modern thoughts, Students activities have been considered an integral part of the curriculum, yet in the views of some teachers and guardians greater changes are yet to come Many guardians and teachers consider them as a sheer wastage of time, money and power. In our country, such attitudes become obstacles in the success of these activities. Besides due lack of many, many useful activities are not carried out in the school.

File Description	Document
Upload any additional information	View Document
Documentary evidence in support of the claim	View Document
Paste link for additional information	View Document

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of an effective leadership and participatory mechanism in tune with the vision and mission

Response:

Management has information system and it is running very smoothly and has changed the disciplinary system of our Institution. Being innovative in nature, man has been inventing new things to increase his comforts. He has brought a revolutionary change in the way of living with the help of revolutionary inventions. The invention of the computer has brought an imaginary change in all the fields of our life. Now the world has become cyber world, Means computer generated world the phrase Information Technology has become common now. Educational Technology has already changed the teaching learning process in second half of 20th century but Information Technology has changed the total Scenario of education system. Development of Information Technology has made the system of communication very cheaper, faster and easier than ever before. Nobody can imagine that what we are using at present for communication and for contacting people will be out dated in how much time. Here we must remember words of Bill Gates that he has said in 1990s that 640 kb ought to be enough for anybody. It means a person working on computer need 640 kilobytes memory in computer to perform his routine work. But what is really today? Subscriber Identity module card of our cellular phone has hundreds thousands and more and more times more storage capacity. It shows that field of computer and Information Technology has been developing faster than our imagination for last 15 to 20 years. We will try to get idea of the application of Information Technology in education Generally we believe that data and information are the same but in terms of Information Technology means something more than the data. Thus we can say that the Information can be derived from data by the study or experience or with the help of automatic means like computer and calculator. In short Information means

the meaning assigned to data by known convention. The following are the important list of modules which are currently operational and activate with different activist of administrative work. • The Smart classes and its functions are running proficiently and the students are also getting benefitted from this class. • Library

facility provides basic informatory system to the students to know more and more knowledge regarding the curriculum and syllabus of the Prescribed University. • Laboratory work also useful for the students as they are getting Practical knowledge from this activity and being a practical students they now the reality of particular Subject and its related topics. Hence the laboratory work is very beneficial for the students as it is imparting the knowledge to the students through information Technology. • Educational Tour or Excursion programme are also very beneficial for the students as it imparts very important and ancient knowledge to the students regarding medieval time and spiritual knowledge. • Social work is also imparted to the Students to get more and more knowledge about the society.

File Description	Document
Vision and Mission statements of the institution	View Document
List of teachers, students and non-teaching staff on decision making bodies of the institution with seal and signature of the Principal	View Document
Documentary evidence in support of the claim	View Document
Any additional information	View Document
Link for additional information	View Document

6.1.2 Institution practices decentralization and participative management

Response:

our institution has made so many practices of decentralization and participative management for the welfare programme of the students. Although, in teachers training, there are a number of programmes have been conducted for the all round development of teaching skills as well as development of social welfare schemes among the trained teachers through which our automatically decentralised and management goes very smoothly with the participation of teachers students. To clarify the such practices, we are explaining here two practices of decentralization and participative management performed during the last year 201718: (1) Educational Tour : During the year 201718, an educational tour has been made for the teachers students. The total no. of teachers students decided for forty. Among them, they have divided into two groups. One group divided as the group of boys and the other group of girls. In both the groups, a leader has been chosen and the leader is provided an assistant to help him during the tour. They have instructed to use the powers as practices for decentralization and participative management for smooth running of welfare programmes. To check the practices of decentralization and participative management, an expert teacher has also been appointed to guide the students teachers by time to time. When the educational tour over, it has evaluated that the students teachers made their practices of decentralization and participative management as well as the hope of the management. It is therefore, the policy of practices of decentralization and participative Management are the basic training for smoothly running of day to day life, which was implemented by the teachers training college. (2) Organising the Seminar: As per the norms of NCTE, the institution has to organise the seminar at the regular interval of the session. The seminar should be categorized as institutional level, national level and international level. Before the seminar and during the seminar, all the powers and policies of arrangements divided among students teachers to make success as find as they put. The students teachers prepare themselves and finalized a list for the grand success of the seminar and for these operations they decentralized their functions and participate to each other for the better implementation of the management. In the previous year 201718, seminar was organised on institutional level in which the students participated in all the functions and assisted to the management. Through the assistance of decentralization method, the programme of seminar has been successful. All the invited guests, chief guest and Medias made satisfaction and appreciated to the practices of decentralization and participative management of the students teachers. Such types of activities encourage the students teachers and trained them to be more practical and challenge fresher. Never be disappointed and out of control. This programme also teaches to students teachers to be more active and honest towards their duties and responsibilities. Hence, the above said two practices of decentralization and participative management programme has been organised in our institution during the last year 2017 18.

File Description	Document
Relevant documents to indicate decentralization and participative management	View Document
Any additional information	View Document
Link for additional information	View Document

6.1.3 The institution maintains transparency in its financial, academic, administrative and other functions

Response:

Our institution always is more serious regarding financial audits. This audit happens regularly not only internal but external too. The committee of the institution relates to financial support always conscious and sincere to regularize the audit programme. This is because institution has to prepare finance report for the department of income tax and others to clarify the source of income expenditure to show the system transparently. It is very necessary to regularize the source of income expenditure through valid receipts, therefore our institution has necessary and compulsory programme to take serious action for the audit of the financial budget programme on the basis of internal and external. As per the instruction of UGC NCTE, institution has to plan in this way to show the financial report to the authentic body through transparency on the basis of internally and externally. Hence, institution conducts internal and external financial audits regularly. In present scenario, there is an essential parts of life has been come in existence which is popularly known as e governance. Without e governance in present time, if anybody thinks about the proper progress of either self or the institution, it should be considered as meaningless output with the use of input of useless parts. Whereas R.P.S. Teachers' Training College is a renowned institution in Patna. It will never think or suppose about the progress and planning of administration of finance and accounts without the use of e governance. All the activities of finance and accounts have been implemented by e governance for the proper findings of operations of the different committees, which have been made by the Administration. In these days the universities also implement their activities through e governance. Hence, there is no question of finance and accounts in a manual way. All the activities regarding finance and accounts have been made through implementation of e governance in the institution.

File Description	Document
Reports indicating the efforts made by the institution towards maintenance of transparency	View Document
Any additional information	View Document
Link for additional information	View Document

6.2 Strategy Development and Deployment

6.2.1 The institutional Strategic plan is effectively deployed

Response:

To ensure the regular classes up to 80 through smart classes. This is because if the work of the Training College is to be conducted efficiently, there must be a detailed plan of action for it in which there should be division of time for various subjects and activities each day of the college. To maintain the regular

classes up to 80 through smart classes well versed professors has been appointed whose dedication has changed the life of Trainee Teachers. In M.Ed. Classes, the enhancement of smart classes has been increased through the trained and skilled professors, through which mostly Trainee Teachers attracted very easily and have shown their interest in smart classes. Our College Administration has also decided to publish a research journal from the college in which more and more Trainee Teachers will participate through their Articles. It has also decided by the college that to publish a research journal, we shall have in need of ISSN No.

Therefore, the College will apply for it and very shortly after apply, this process of apply will be finished. It is a general opinion that library is the soul of any educational Institution. In this place, we shall have a huge collection of works, journals and many more but without reference books there is no importance of the library. It is therefore very shortly the college Administration will increase the number of reference books by purchasing from different publications. Submission of AQAR in time is also very important factor of the college Administration. This is because AQAR is the base of progress report of any educational Institution. Through this report one can be assured about the current status of the particular institution of education. In next academic year, we shall be more conscious towards the submission of AQAR. Although, we have been celebrating the important functions as well as the occasions and days but after getting the new guidelines of NCTE, we have become more sincere towards cultural programmes such as Teachers Day, Annual function day and farewell etc. and determined to organize very enthusiastically through the Trainee Teachers. A special group of Bus Staffs have been managed particularly for girls' students with full surety. The bus staffs carry to the girls students to their destination and from destination to the college. In new academic year, we have also proposed a new bus for the transportation of girls' students. As the syllabus of the University, it has been a part of Teachers' training programme that time to time organizes a medical camp in those areas where poor and illiterate people are residing. Our teachers students are always be careful towards their education and medical checkup. Hence, we have already prepared for next academic year to organize medical camp for poor and helpless people. In next academic year, we have planned for a national seminar at the college. To complete this mission, a team of experts have been preparing and very soon we shall have the skilled and well versed team.

File Description	Document
Documentary evidence in support of the claim	View Document
Any additional information	View Document
Link to the page leading to Strategic Plan and deployment documents	View Document
Link for additional information	View Document

6.2.2 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Response:

Educational organization has multiple meaning according to the field and setting in which it is being applied educational psychology, educational organization is organization with the scope of education. It deals with the theory of organization as it applies to education of the human mind. In school reform, educational organization is the way an education system operates. Educational organization may also refer to nonprofit agencies providing educational services. In our country, thousands of schools are situated in the locations where their surroundings are found polluted and unhealthy. Many school buildings are situated on such places where the atmosphere is not free from noise, where heaps of rubbish is common and where dampness and mud exist. **LABORATORY:**In the scientific age of today the stress is laid on acquiring practical knowledge and skill, and developing a scientific view point. In the courses at different levels of school, there is an important place assigned to scientific subjects. Thus to provide a practical basis to their teaching, well arranged and well equipped laboratories are needed. Through them, the child learns scientific subjects by doing, and acquires the scientific vision and an inventive outlook. **LIBRARY:** It is convenient for all the readers, if the Library is in the central place of the college details about library would be give further in a separate way. Library is always in a continuous process of development its acquisitions increase day by day. Therefore it should be planned not only for the present, but also for the future. There must also be arrangements for natural, fresh air and light. Besides electric fans and lights should also be provided. **CLASS ROOM:** Shape and size of class room are based on the number of class room are based on the number of students or on the basis of instructions issued by the department of education. According to rules and regulations of education department, a general class room must have sufficient space, at least, for forty students. From the health point of view one student should be give 810 square feet area. In addition to all this, there must be proper arrangement for light and air in the class room. **SPORT COMPLEX:**This concept originated from the report of the Education commission (196466). The commission realized that modern education is a process of learning from real life and from the pulsating dynamic society around us. Learning should be at the choice and pace of the learning. It must stem from the roots of society haring its living conditions and problems and strive towards the fulfilment of its goals and aspiration. Cooperative efforts will help us to achieve these objectives. **COMPUTER:**If resources are already available in an appropriate computer lab it is worth checking that you can book the room at the times when you want to teach your students and that students will be able to get enough access to the labs outside of formal class time when it will be required.

File Description	Document
Documentary evidence in support of the claim	View Document
Any additional information	View Document
Link to Organogram of the Institution website	View Document
Link for additional information	View Document

6.2.3 Implementation of e-governance are in the following areas of operation

- 1.Planning and Development
- 2.Administration
- 3.Finance and Accounts
- 4.Student Admission and Support
- 5.Examination System
- 6.Biometric / digital attendance for staff
- 7.Biometric / digital attendance for students

Response: C. Any 3 or 4 of the above

File Description	Document
Screen shots of user interfaces of each module	View Document
Geo-tagged photographs	View Document
Data as per Data Template	View Document
Any additional information	View Document
Annual e-governance report	View Document
Link for additional information	View Document

6.2.4 Effectiveness of various bodies/cells/committees is evident through minutes of meetings and implementation of their resolutions / decisions.

Response:

When our session starts and orientation class conducts with all admitted students, the institution prepared academic calendar very before this programme. To acquire any bad circumstances and to run the session very smoothly and progressively, academic calendar is very important. It inspires the educator to conduct all the schedules as per the guidelines of academic calendar. If the administration and other members of the institution are forgetting some programmes, the academic calendar reminds them in which way they have to work and conduct the examination. The academic calendar not limited for only academic activities, but it also reminds miscellaneous work of the institution. Some time the members of the management are also administered by such academic calendar. So conduction of the examinations and other related matters are automatically adhered with academic calendar. In my institution, generally the session starts from the

month of July and orientation programme also conducted in the 1st week of said month that is July. Before this month our academic expert and the members of IQAC conduct a meeting and as per the agenda of the meeting, they finalize the layout of Academic Calendar. As accordance of suggestions and advices of honourable members of IQAC, calendar prepared and all types of activities shown in the calendar which reveals the clarity of next programme of the institution, because academic calendar is considered as second mirror of the institution. Hence, academic calendar is a collections of programmes for smoothly, progressively and wisely use of institutional work. So, the expert of the institution prepared academic calendar very earlier before the session start and adhered them for the conduct <https://drive.google.com/file/d/1D4DJ-IUCw64jk-SaSdRa2VtIRPPYHlq/view?usp=sharing> of examination and other related matters.

File Description	Document
Minutes of the meeting with seal and signature of the Principal	View Document
Any additional information	View Document
Action taken report with seal and signature of the Principal	View Document
Link for additional information	View Document

6.3 Faculty Empowerment Strategies

6.3.1 Effective implementation of welfare measures for teaching and non-teaching staff is in place

Response:

our institution has made so many practices of decentralization and participative management for the welfare programme of the students. Although, in teachers training, there are a number of programmes have been conducted for the all round development of teaching skills as well as development of social welfare schemes among the trained teachers through which our automatically decentralised and management goes very smoothly with the participation of teachers students. To clarify the such practices, we are explaining here two practices of decentralization and participative management performed during the last year 201718: (1) Educational Tour : During the year 201718, an educational tour has been made for the teachers students. The total no. of teachers students decided for forty. Among them, they have divided into two groups. One group divided as the group of boys and the other group of girls. In both the groups, a leader has been chosen and the leader is provided an assistant to help him during the tour. They have instructed to use the powers as practices for decentralization and participative management for smooth running of welfare programmes. To check the practices of decentralization and participative management, an expert teacher has also been appointed to guide the students teachers by time to time. When the educational tour over, it has evaluated that the students teachers made their practices of decentralization and participative management as well as the hope of the management. It is therefore, the policy of practices of decentralization and

participative Management are the basic training for smoothly running of day to day life, which was implemented by the teachers training college. (2) Organising the Seminar: As per the norms of NCTE, the

institution has to organise the seminar at the regular interval of the session. The seminar should be categorized as institutional level, national level and international level. Before the seminar and during the seminar, all the powers and policies of arrangements divided among students teachers to make success as find as they put. The students teachers prepare themselves and finalized a list for the grand success of the seminar and for these operations they decentralized their functions and participate to each other for the better implementation of the management. In the previous year 201718, seminar was organised on institutional level in which the students participated in all the functions and assisted to the management. Through the assistance of decentralization method, the programme of seminar has been successful. All the invited guests, chief guest and Medias made satisfaction and appreciated to the practices of decentralization and participative management of the students teachers. Such types of activities encourage the students teachers and trained them to be more practical and challenge fresher. Never be disappointed and out of control.

File Description	Document
List of welfare measures provided by the institution with seal and signature of the Principal	View Document
List of beneficiaries of welfare measures provided by the Institution with seal and signature of the Principal	View Document
Any additional information	View Document
Link for additional information	View Document

6.3.2 Percentage of teachers provided with financial support to attend seminars / conferences / workshops and towards membership fees of professional bodies during the last five years

Response: 10.91

6.3.2.1 Number of teachers provided with financial support to attend seminar / conferences / workshops and towards membership fees of professional bodies during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	02	06	04

File Description	Document
Institutional Policy document on providing financial support to teachers	View Document
Income Expenditure statement highlighting the financial support to teachers	View Document
E-copy of letter/s indicating financial assistance to teachers	View Document
Data as per Data Template	View Document
Any additional information	View Document
Link for additional information	View Document

6.3.3 Number of professional development /administrative training programmes organized by the institution for teaching and non-teaching staff during the last five years.

Response: 30

6.3.3.1 Total number of professional development /administrative training programmes organized by the institution for teaching and non-teaching staff during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	12	08	06	04

File Description	Document
List of participants of each programme	View Document
Data as per Data Template	View Document
Brochures / Reports along with Photographs with date and caption	View Document
Any additional information	View Document
Link for additional information	View Document

6.3.4 Percentage of teachers undergoing online / face to face Faculty Development Programmes (FDPs) viz., Orientation Programme and Refresher Course of the ASC / HRDC, Short Term Course and any other similar programmes

Response: 0

6.3.4.1 Total number of teachers undergoing online/face to face Faculty Development Programmes

(FDPs) viz., Orientation Programme and Refresher Course of the ASC / HRDC, Short Term Course and any other similar programmes during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Data as per Data Template	View Document
Copy of Course completion certificates	View Document
Any additional information	View Document
Link for additional information	View Document

6.3.5 The institution has a performance appraisal system for teaching and non-teaching staff**Response:**

The National University of Educational planning and administration (NUEPA) conducted the first all India survey of Educational administration in 1973/74 during the subsequent years, the state incorporated modification in the organizational structure and administrative practices as well as adopted new policies consequent to the national policy on Education (1986) and programme of action (1992) Reports submitted by state level education commissions, committees etc. brought about many changes in the educational scene consequently, it was decided in early 90s to conduct the second all India survey of educational administration with the following principal objectives: i. To understand the present status of Educational Administration in terms of its structures, systems and processes at various levels. ii. To study the experiments, innovations and changes and iii. To identify the major issues and future tasks of Educational planning and management. The survey covers the organizational setup, roles, functions and activities of the education Department at the secretariat, directorate and inspectorate levels, educational institutions under different managements and departments other than that of education. It addresses itself primarily to administration of school education. Technical, professional and higher education have not been discussed at length, although there are occasional references to these. A useful feature of the survey relates to the preparation and presentation of activity profiles of different educational management personnel. Hence our R.P.S. Teachers Training College successfully functioning since 2007, for the students of rural poor, led to the establishment of Teachers' Training College. The aims and objectives of our college are as under given: i. To establish, maintain, control and promote social welfare. ii. To prepare, introduce supervise and modify, from time to time the curricula, syllabi and other programmes. iii. To organise and

conduct study courses, conferences, lectures, seminars, workshops, study tours etc. iv. To constitute such committees or other bodies as may be deemed fit and prescribe by rules of the NCTE, their powers, functions, tenure and other related matters.

File Description	Document
Proforma used for Performance Appraisal for teaching and non-teaching staff signed by the Principal	View Document
Performance Appraisal Report of any three teaching and three non-teaching staff with seal and signature of the Principal	View Document
Any additional information	View Document
Link for additional information	View Document

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal or/and external financial audit regularly

Response:

Our institution always is more serious regarding financial audits. This audit happens regularly not only internal but external too. The committee of the institution relates to financial support always conscious and sincere to regularize the audit programme. This is because institution has to prepare finance report for the department of income tax and others to clarify the source of income expenditure to show the system transparently. It is very necessary to regularize the source of income expenditure through valid receipts, therefore our institution has necessary and compulsory programme to take serious action for the audit of the financial budget programme on the basis of internal and external. As per the instruction of UGC NCTE, institution has to plan in this way to show the financial report to the authentic body through transparency on the basis of internally and externally. Hence, institution conducts internal and external financial audits regularly.

File Description	Document
Report of Auditors of last five years signed by the Principal	View Document
List of audit objections and their compliance with seal and signature of the Principal	View Document
Any additional information	View Document
Link for additional information	View Document

6.4.2 Funds / Donations received from non-government bodies, individuals, philanthropists averaged over the last five years (not covered in Criterion III)(INR in Lakhs)**Response:** 38253.6**6.4.2.1 Total funds received from non-government bodies, individuals, philanthropists during the last five years (INR in Lakhs)**

2020-21	2019-20	2018-19	2017-18	2016-17
0	50200	48202	42604	50262

File Description	Document
Income Expenditure statements highlighting the relevant items with seal and signature of both the Chartered Accountant / Principal	View Document
Data as per Data Template	View Document
Any additional information	View Document
Link for additional information	View Document

6.4.3 Institutional strategies for mobilization of funds and the optimal utilization of resources are in place.**Response:**

In R.P.S. Teachers' Training College, a sketch has been lined up to maintain the development of students as well as the institution. In regard to fulfil the criteria for the development of institution, the certain norms and policies has been adopted which have been guided by the honourable members of committee. As per the suggestion and advices of the member of the concerning committee the resolutions have been passed to all round development of the institution. Under these policies and criterias, the under given topics have been analyzed for the all round development and utilized by obtaining feedback of the members

1. By collecting datas and information: This is the common procedure to obtain the information regarding the overall development of the institution. Similarly, the important datas have also been collected and finally the members of the committee analyzing the datas and utilizing the information for the implementation of the development.
2. By focusing on the point of the required needs: The members of the committee are always in the conscious states for the development of the institution by analyzing and utilizing the available resources.
3. Maximum uses of human and physical resources: The wisely use of available resources in respect of human and physical to fulfil the needs of the institution. If the needs are very high, the members of the committee think very seriously besides these available resources and find out the other options which can be helpful in the development of the institution.
4. By collecting the feedback of alumni: The alumni also play a vital role in respect of institutional development. As per the suggestions and recommendations, the committee analyzed and utilized the obtaining feedback and prepare the chart for the

development of the institution. 5. By organizing the seminars and workshops: Our institutions draw out the plan for overall development of the institutions according to the necessity of the students, teachers, nonteaching staff and others. Hence, the members of the committee of our college obtain the feedback by different sources. After than, they analyze and utilize the obtained feedback and finally implement as per rule regulations for overall development of the institutions.

File Description	Document
Documentary evidence regarding mobilization and utilization of funds with seal and signature of the Principal	View Document
Any additional information	View Document
Link for additional information	View Document

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) or any other mechanism has contributed significantly for institutionalizing the quality assurance strategies

Response:

The institution has the mechanism which has been established by the Principal through plan training for which all the faculty members are directed to ensure the delivery and documentation of curriculum in a well planned way. To meet all types of requirement by the students the teams of faculty members are always ready to satisfy the students whether they have in need of curriculum clarification and any problem regarding documentation. When the university Examination form filled by the Students, mostly students become very sad and unhappy because they have no proper idea about how to fill Examination form. It is also important for those students for English version is too poor and they have no idea of computer application, but it is the time of computerization and in this process the use of computer in education is become very peculiar and common. So, a special team has been made by the Principal to assist the student to find any problem to fill the Examination form. After filling the examination for by the Students, a wall trained faculty check their form. After proper verification of the form, they put their signature in a prescribed format. Hence, a Special and Wall planned mechanism has been developing by the institution to assist the students in documentation and dissertation programme too. Similarly, when the question of curriculum delivery came in front of the students, the concerning expert of the institution assist them to complete the curriculum and finish the content of the syllabus. Sometimes the students find many types of difficulties in the preparation of TLM, Lesson Plan, Observation Record and assignment work; the Subject experts of the institution come forward and assist the institution in a natural way. Data for Curriculum Planning and Implementation B.Ed. 1st Year Course No. Course Name Credit Theory Practicum F.M. BCC 1 Childhood and Growing up 4 80 20 100 BCC 2 Contemporary India and Edu. 4 80 20 100 BCC 3 Learning and Teaching 4 80 20 100 BCC 4 Language across the Curriculum 2 40 10 50 BCC 5 Understanding Disciplines and Sub. 2 40 10 50 BCC 6 Gender School and society in Edu. 2 40 10 50 BCC 7a Pedagogy of a School Subject 2 40 10 50 BEPC 1 Reading and Reflecting on text 2 00 50 50 BEPC 2

Drama and Art in Education 2 00 50 50 BEPC 3 Critical Understanding of ICT 2 00 50 50 Total 26 650
 Data for Curriculum Planning and Implementation B.Ed. 2nd Year Course No. Course Name Credit
 Theory Practicum F.M. BCC 7 Pedagogy of a school Subject 2 40 10 50 BCC 8 Knowledge and
 Curriculum 4 80 20 100 BCC 9 Assessment for Learning 4 80 20 100 BCC 10 Creating an Inclusive
 School 2 40 10 50 BCC 11 Optional Course * 2 40 10 50 BEPC 4 Understanding the Self 2 00 50 50
 School Internship 10 00 250 250 Total 26 650

File Description	Document
List of activities responsible for ensuring quality culture in the Institution with seal and signature of the principal	View Document
Any additional information	View Document
Link for additional information	View Document

6.5.2 The institution reviews its teaching-learning process periodically through IQAC or any other mechanism

Response:

From very earlier, when IQAC was established in our institution, the rule regulations for the reformation in the administration through academic administration has been initiated on Continuous Internal Evaluation (CIE) system. Our management body, administrative body and academic council always engaged in many types of reforms which are dedicated for education and all round development for the studentteacher. It is very important to clarify here that without Continuous Internal Evaluation system, no institution can be able to develop the programmes of educational reforms. This is because, educational reforms always requires continuity and observation in a systematic way. Students are also very curious to know about the educational system as much as he needs. To fulfil the requirements the coordinator of IQAC as well as the Chairperson also encourages the faculties and other nonteaching staff as well as the parents of students too. It is very important to say that in every week of the months, the chairperson visit each every corner of the institution and evaluate the systems which are necessary for the all round development of the institution and also liable to Continuous Internal Evaluation System. In every month Unit Test, Mock Rehearsal, Debates, MCQs, Quiz Competition, Seminar, Workshops, Home Assignments, Lab Exercises and Practical and Community Visit Programme is being conducted for the students as well as teachers. Hence, reforms initiated on Continuous Internal Evaluation System at the institutional level which is very necessary and our institution has initiated this reform very earlier when session started and all the students start their training programme.

File Description	Document
Appropriate documents to show the visible improvement/s in Teaching-Learning Process with seal and signature of the Principal	View Document
Any additional information	View Document
Link for additional information	View Document

6.5.3 Average number of quality initiatives taken by IQAC or any other mechanism for promoting quality culture during the last five years.

Response: 3.2

6.5.3.1 Number of quality initiatives taken by IQAC or any other mechanism for promoting quality during the last five years.

2020-21	2019-20	2018-19	2017-18	2016-17
0	04	04	04	04

File Description	Document
Report of the work done by IQAC or other quality mechanisms	View Document
List of quality initiatives undertaken by IQAC / other quality mechanism signed by the Principal	View Document
Data as per Data Template	View Document
Any additional information	View Document
Link for additional information	View Document

6.5.4 Institution engages in several quality initiatives such as 1. Regular meeting of Internal Quality Assurance Cell (IQAC) or other mechanisms; Feedback collected, analysed and used for improvements 2. Timely submission of AQARs (only after 1st cycle) 3. Academic Administrative Audit (AAA) and initiation of follow up action 4. Collaborative quality initiatives with other institution(s) 5. Participation in NIRF

Response: B. Any 3 of the above

File Description	Document
Supporting document of participation in NIRF	View Document
Feedback analysis report	View Document
e-Copies of the accreditations and certifications	View Document
Data as per Data Template	View Document
Consolidated report of Academic Administrative Audit (AAA)	View Document
Any additional information	View Document
Link to the minutes of the meeting of IQAC	View Document
Link to Annual Quality Assurance Reports (AQAR) of IQAC	View Document

6.5.5 Institutions keeps track of the incremental improvements achieved in academic and administrative domains of its functioning through quality assurance initiatives

Response:

For the all round development of students, our institution has made so many efforts during the year 2019-20 to establish the practices of decentralization and participative management. Our institution has adopted a policy of development of all. When our students will develop their objectives, it will affect to their family members and their family members will affects their society and this chain will be effective for all. In other words, we can say that when we change ownself, then we will be able to change the mentality of others. It is therefore, our institution accepted and launched a programme during the year 2019-20 to provide message to the society to change the mentality of development and welfare programme. In this process, when in the year of the last of 2019 in the month of December, the COVID-19 pandemic started with very painful situation and in the month of April, it was on the top of its expansion. Our society became very sufferor and started to face a terrible epidemic. All around our country side, people became jobless, homeless and objectiveless. The government of our country started help to the people. Similarly, our institution has also started help to the people at Bas-Dippos, Railway Stations and other public places with food, clothes, medicines, masks and other essential items to survive the lives of the people. It brought a new hope in the society and our institution accepted the policy of decentralization and participative management with the co-operation of trainee teachers, students of the colleges.

File Description	Document
Relevant documentary evidence in support of the claim	View Document
Any additional information	View Document
Link for additional information	View Document

NVAAC

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Institution has a stated energy policy streamlining ways of energy conservation, use of alternate sources of energy for meeting its power requirements

Response:

Educational organization has multiple meaning according to the field and setting in which it is being applied educational psychology, educational organization is organization with the scope of education. It deals with the theory of organization as it applies to education of the human mind. In school reform, educational organization is the way an education system operates. Educational organization may also refer to nonprofit agencies providing educational services. In our country, thousands of schools are situated in the locations where their surroundings are found polluted and unhealthy. Many school buildings are situated on such places where the atmosphere is not free from noise, where heaps of rubbish is common and where dampness and mud exist. **LABORATORY:** In the scientific age of today the stress is laid on acquiring practical knowledge and skill, and developing a scientific view point. In the courses at different levels of school, there is an important place assigned to scientific subjects. Thus to provide a practical basis to their teaching, well arranged and well equipped laboratories are needed. Through them, the child learns scientific subjects by doing, and acquires the scientific vision and an inventive outlook. **LIBRARY:** It is convenient for all the readers, if the Library is in the central place of the college details about library would be give further in a separate way. Library is always in a continuous process of development its acquisitions increase day by day. Therefore it should be planned not only for the present, but also for the future. There must also be arrangements for natural, fresh air and light. Besides electric fans and lights should also be provided. **CLASS ROOM:** Shape and size of class room are based on the number of class room are based on the number of students or on the basis of instructions issued by the department of education. According to rules and regulations of education department, a general class room must have sufficient space, at least, for forty students. From the health point of view one student should be give 810 square feet area. In addition to all this, there must be proper arrangement for light and air in the class room. **SPORT COMPLEX:** This concept originated from the report of the Education commission (196466). The commission realized that modern education is a process of learning from real life and from the pulsating dynamic society around us. Learning should be at the choice and pace of the learning. It must stem from the roots of society haring its living conditions and problems and strive towards the fulfilment of its goals and aspiration. Cooperative efforts will help us to achieve these objectives. **COMPUTER:** If resources are already available in an appropriate computer lab it is worth checking that you can book the room at the times when you want to teach your students and that students will be able to get enough access to the labs outside of formal class time when it will be required.

File Description	Document
Institution energy policy document	View Document
Any additional information	View Document
Link for additional information	View Document

7.1.2 Institution has a stated policy and procedure for implementation of waste management

Response:

Management has information system and it is running very smoothly and has changed the disciplinary system of our Institution. Being innovative in nature, man has been inventing new things to increase his comforts. He has brought a revolutionary change in the way of living with the help of revolutionary inventions. The invention of the computer has brought an imaginary change in all the fields of our life. Now the world has become cyber world, Means computer generated world the phrase Information Technology has become common now. Educational Technology has already changed the teaching learning process in second half of 20th century but Information Technology has changed the total Scenario of education system. Development of Information Technology has made the system of communication very cheaper, faster and easier than ever before. Nobody can imagine that what we are using at present for communication and for contacting people will be out dated in how much time. Here we must remember words of Bill Gates that he has said in 1990s that 640 kb ought to be enough for anybody.

It means a person working on computer need 640 kilobytes memory in computer to perform his routine work. But what is really today? Subscriber Identity module card of our cellular phone has hundreds thousands and more and more times more storage capacity. It shows that field of computer and Information Technology has been developing faster than our imagination for last 15 to 20 years. We will try to get idea of the application of Information Technology in education Generally we believe that data and information are the same but in terms of Information Technology means something more than the data. Thus we can say that the Information can be derived from data by the study or experience or with the help of automatic means like computer and calculator. In short Information means

the meaning assigned to data by known convention. The following are the important list of modules which are currently operational and activate with different activist of administrative work. • The Smart classes and its functions are running proficiently and the students are also getting benefitted from this class. • Library

facility provides basic informatory system to the students to know more and more knowledge regarding the curriculum and syllabus of the Prescribed University. • Laboratory work also useful for the students as they are getting Practical knowledge from this activity and being a practical student they now the reality of particular Subject and its related topics. Hence the laboratory work is very beneficial for the students as it is imparting the knowledge to the students through

information Technology. • Educational Tour or Excursion programme are also very beneficial for the students as it imparts very important and ancient knowledge to the students regarding medieval time and spiritual knowledge. • Social work is also imparted to the Students to get more and more knowledge about the society.

File Description	Document
Documentary evidence in support of the claim	View Document
Any additional information	View Document
Link for additional information	View Document

7.1.3 Institution waste management practices include

1. Segregation of waste
2. E-waste management
3. Vermi-compost
4. Bio gas plants
5. Sewage Treatment Plant

Response: C. Any 2 of the above

File Description	Document
Income Expenditure statement highlighting the specific components	View Document
Geo-tagged photographs	View Document
Documentary evidence in support of each selected response	View Document
Any additional information	View Document
Link for additional information	View Document

7.1.4 Institution has water management and conservation initiatives in the form of 1. Rain water harvesting 2. Waste water recycling 3. Reservoirs/tanks/ bore wells 4. Economical usage/ reduced wastage

Response: C. Any 2 of the above

File Description	Document
Income Expenditure statement highlighting the specific components	View Document
Geotagged photographs	View Document
Documentary evidence in support of the claim	View Document
Any other relevant information	View Document
Any additional link	View Document

7.1.5 Institution is committed to maintenance of cleanliness, sanitation, green cover and providing a pollution free healthy environment

Response:

The institution have management information system and it manage all the functionaries to run the institution very smoothly. To maintain and manage the administration. There is an information management have information system and it is running very smoothly and had changed the disciplinary system of our Institution. Being innovative in nature, man has been inventing new things to increase his comforts. He has brought a revolutionary changed in the way of

living with the help of revolutionary inventions. The invention of the computer has brought an imaginary change in all the fields of our life. Now the world has become cyber world, Means computer generated world the phrase information technology has become common now. Educational technology has already changed the teaching learning process in second half of 20th century but Information Technology has changed the total scenario of education system. Development of Information Technology has mad the system of communication very cheaper, faster and easier than ever before. Nobody can imagine that what we are using at present form communication and for contacting people will be out dated in how much time. Here we must remember worlds of Bill Gates that he has said in 1990s that 640 kb ought to be enough for anybody. It means a person working on computer need 640 kilobytes memory in computer to perform his routine work. But what is reality today? Subscriber Identity module card of our cellular phone has hundreds thousands and more and more times more storage capacity. It shows that field of computer and Information Technology has been developing faster than our imagination for last 15 to 20 years. We will try to get idea of the application of Information Technology in education Generally we believe that data and information are the same but in terms of Information Technology means something more than the data. Thus we can say that the Information can be derived from data by the study or experience or with the help of automatic means like computer and calculator. In short Information means the meaning assigned to data by known convention. The following are the important list of modules which are currently operational and activate with different activist of administrative work.

File Description	Document
Documents and/or photographs in support of the claim	View Document
Any additional information	View Document
Link for additional information	View Document

7.1.6 Institution is committed to encourage green practices that include: 1. Encouraging use of bicycles / E-vehicles 2. Create pedestrian friendly roads in the campus 3. Develop plastic-free campus 4. Move towards paperless office 5. Green landscaping with trees and plants

Response: D. Any 1 or 2 of the above

File Description	Document
Videos / Geotagged photographs related to Green Practices adopted by the institution	View Document
Snap shots and documents related to exclusive software packages used for paperless office	View Document
Income Expenditure statement highlighting the specific components	View Document
Circulars and relevant policy papers for the claims made	View Document
Any additional information	View Document
Link for additional information	View Document

7.1.7 Percentage of expenditure on green initiatives and waste management excluding salary component during the last five years (INR in Lakhs)

Response: 0.17

7.1.7.1 Total expenditure on green initiatives and waste management excluding salary component during the last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
0	32637	29106	26490	24248

File Description	Document
Income Expenditure statement on green initiatives, energy and waste management	View Document
Data as per Data Template	View Document
Any additional information	View Document
Link for additional information	View Document

7.1.8 Institution puts forth efforts leveraging local environment, locational knowledge and resources, community practices and challenges.

Response:

institution, there are number of the members of faculties who are the expert counsellor in their respective era. Hence, the RPS Teachers' Training College have made a Students mentoring system through which

students obtained important advice, suggestions and instruction towards their teachers to build the career with the subject grip of the concerning branches. It is very useful and fruitful for the students of our institutions as they obtain the required advices by the wise men and counsellor. By the collecting the important advices, they start their preparation to get the ambition of their life. The counsellor in our institution has also required to counselling the students as further needs of the subject and its demand and supply. So far as the mentoring system available in the institution is concern, it will very relevant to clarify here that the management of the institution or the administration of the college is fully dedicated to the students mentoring system and its polices. Through the development of Information Technology (IT), the gap of communication has been decreasing day to day as different types of electronic devices and other means of communication have filled the spaces of gaping. All these facilities have becoming very helpful to the students mentoring system this is because the team of expert who are available in the institution is very curious and dedicated to their duties because of student's career is the first priority for them. The management committee of RPS Teachers' Training College is also very sincere towards students mentoring system. Through this mentoring system, the expert of the perspective fields try to maintain to get more and more results by placing the students in different educational fields by the counselling and guidance of students. It is also important to clarify here that the IQAC establishment also very important, as it reminded obtain after three months to analyze and utilize the infrastructure what is and what should be. In this regard, the honourable Chairperson and Co-ordinator always make an effort to fill the gap of students mentoring system if any. After verifying the mentoring system, the experts of this institution prepare a list of students who have successfully fulfilled the norms of mentoring system. After completion of mentoring system, the experts as well as students become very serious and talented towards their duty as accordance they perform their best and attempted to complete more and more mentoring system available in the institution. The institution which is fully dedicated for the students' career and their life, they make an effort to restart more and more job oriented course for the students. Such types of courses provide them better opportunity for the job. Only the need will be of expert and honest teacher. Such types of requirement are also fulfilled by the institution and make a tremendous speed in the era of the students mentoring system.

File Description	Document
Documentary evidence in support of the claim	View Document
Any additional information	View Document
Link for additional information	View Document

7.1.9 Institution has a prescribed Code of Conduct for students, teachers, administrators and other staff, and conducts periodic programmes to appraise adherence to the Code through the following ways

- 1. Code of Conduct is displayed on the institution's website**
- 2. Students and teachers are oriented about the Code of Conduct**
- 3. There is a committee to monitor adherence to the Code of Conduct**
- 4. Professional ethics programmes for students, teachers, administrators and other staff are organized periodically**

Response: C. Any 2 of the above

File Description	Document
Web-Link to the Code of Conduct displayed on the institution's website	View Document
Reports / minutes of the periodic programmes to appraise adherence to the Code of Conduct	View Document
Details of the Monitoring Committee, Professional ethics programmes, if any	View Document
Copy of the Code of Conduct for students, teachers, administrators and other staff of Institution / Affiliating University	View Document
Any additional information	View Document
Link for additional information	View Document

7.2 Best Practices

7.2.1 Describe at least two institutional best practices (as per NAAC format given on its website)

Response:

As a name of educational institution, R.P.S. Teacher's Training College has made a tremendous role in education, particularly in teacher's training. So far as the question of performance of the institution in one area distinctive to its vision, priority and thrust, it is a pioneer institution. This is because R.P.S. Group is not imparting the training of teaching but of imparting the skill and proficiencies to change the mood and nature of society. For example, in last year of teaching time, when COVID-19 epidemic ruined the total system, in such situation, but interrible circumstances too, R. P. S. Teacher's Training College played an important role by serving the required people, who were suffering from hunger, shelter, thrust and COVID-19. R. P. S. Teacher's Training College served the societies with their students, faculties and other officials. Our institution also helped those students, whose economic position was too pitiable due to lock down as their parents were out of job. In such difficult circumstances our college helped the students by providing them scholarships programme and helped the students to appear in the University examinations. Not yet enough, but of our institution has made a programme to helped the people and their students in next coming session by providing them free computer training and extra coaching and special classes for English language for the development of lingual grip. For the development of language in Hindi and English, our institution has been imparting the language training through language lab. To avoid the hesitation of students, our institution has been imparting observation classes and micro-teaching as well as internship programme. Under this programme, our students visit other educational institutions allotted by concerning D.E.O. Hence, our institution is totally distinct to its vision, priority and thrust than others.

File Description	Document
Photos related to two best practices of the Institution	View Document
Any additional information	View Document
Link for additional information	View Document

7.3 Institutional Distinctiveness

7.3.1 Performance of the institution in one area of distinctiveness related to its vision, priority and thrust

Response:

As a name of educational institution, R.P.S. Teacher's Training College has made a tremendous role in education, particularly in teacher's training. So far as the question of performance of the institution in one area distinctive to its vision, priority and thrust, it is a pioneer institution. This is because R.P.S. Group is not imparting the training of teaching but of imparting the skill and proficiencies to change the mood and nature of society. For example, in last year of teaching time, when COVID-19 epidemic ruined the total system, in such situation, but interrible circumstances too, R. P. S. Teacher's Training College played an important role by serving the required people, who were suffering from hunger, shelter, thrust and COVID-19. R. P. S. Teacher's Training College served the societies with their students, faculties and other officials. Our institution also helped those students, whose economic position was too pitiable due to lock down as their parents were out of job. In such difficult circumstances our college helped the students by providing them scholarships programme and helped the students to appear in the University examinations. Not yet enough, but of our institution has made a programme to helped the people and their students in next coming session by providing them free computer training and extra coaching and special classes for English language for the development of lingual grip. For the development of language in Hindi and English, our institution has been imparting the language training through language lab. To avoid the hesitation of students, our institution has been imparting observation classes and micro-teaching as well as internship programme. Under this programme, our students visit other educational institutions allotted by concerning D.E.O. Hence, our institution is totally distinct to its vision, priority and thrust than others.

File Description	Document
Photo and /or video of institutional performance related to the one area of its distinctiveness	View Document
Any additional information	View Document
Link for additional information	View Document

5. CONCLUSION

Additional Information :

R.P.S. Teachers' Training College has been established with a view to impart quality professional Education and enhance the employment opportunities among educated youths.

Our institution is an important unit of R.P.S. Residential Public School Society, which was established in the year 1991. The R.P.S. Residential Public School Society was established by Late Prof. R.P. Sharma with the soul and pious aim of Promoting the cause of real and meaningful education. Under his imaginative dynamic and able guidance, educational institutions made immense progress during the past two decades.

All the educational Institutions under the R.P.S. Residential Public School Society have been functioning with remarkable success. The most important objective of the college is to provide quality education. The college aims to inculcate the necessary skill required for a teacher and to enhance the potential of student.

The college is situated on the new bailey Road, Near Saguna More for away from the din and bustle of the maintain. The Surroundings around the college is claim, quite, serene and congenial for academic pursuit.

Concluding Remarks :

R.P.S. group of institution is known for its excellent faculty strength, which synergizes brilliantly with the students. We are perfectly aware of what to deliver and believe in dynamic teaching utilizing the latest pedagogic principles. The education at R.P.S. Group of Institutions does not end with the course curriculum; it intends to practical application of the skills learnt via internship, seminar and live prospects. In addition we expect our students to pass out and go beyond the scope of their defined job roles and work for the purpose of development of society and prove themselves as more responsible and ethical human resources for the organization and society students are provided inputs and made ready for the competitive world is a global, heterogeneous and perhaps multicultural world. Each students mentored and leadership taints are nurtured enable students to shoulder increasing responsibility fives, and prepare them to face difficult situations objectively.

The institution believe in quality teacher education, for which quality teachers are fundamental requirement. The faculty members study the educational journals and reference book in school subjects for the knowledge of updates in content and methodologies. The recent development in school education like "Grading system concept of smart class and common entrance test for engineering, medical etc. have been discussed with student through wall magazine, morning assembly and discussion.